



April 28, 2020

To whom it may concern:

As per 50 ILCS 707/15, rules; In-car video camera grants. The Sterling Police Department/City of Sterling, dutifully submits this annual report for distribution to the Illinois Law Enforcement Training and Standards Board, the Governor of the State of Illinois, and the Illinois General Assembly, as mandated for completion on or before May 1st of each year

On July 23rd 2018, the Sterling Police Department completed a purchase of eight Getac brand dash camera systems, at a cost of \$3937.10 each, totaling \$31,496.80. A request for Illinois Camera Grant funding had been made prior to the purchase through the Illinois Law Enforcement Training and Standards Board. In May of 2018 the City of Sterling was approved for grant funding covering a significant portion of the cost.

Beginning August 2018, the eight camera systems were installed in eight Sterling Police patrol squads. All camera systems remain in service as of the date of this report.

A brief description of the Sterling Police Department's review process for the captured dash camera recordings are as follows:

1. The Getac camera software has been programmed to permit the patrol officer to view their own captured videos. This access allows the officer to refresh his/her memory for report writing purposes, investigations, and court testimony. Patrol officers do not have the ability to manipulate, change, or to surreptitiously delete a recorded video.
2. Field supervisors, or patrol sergeants, have permissions to review all recorded videos. Upon reviewing, they are tasked with ensuring the following: the video record is appropriately categorized with a description (traffic stop, arrest, report etc.); the recording officer's name is attached to the video record; and pertinent case information has been assigned (case number etc.). Field supervisors are further charged with reviewing their shifts' video records for compliance to Sterling Police Department policy and current Illinois law. Field supervisors do not have the ability to manipulate, change, or surreptitiously delete a recorded video.
3. Administrative officers (Chief and Deputy Chiefs) have all the permissions of a field supervisor, and the same authorizations to review video records. The Deputy Chief of Support Services audits video records on a monthly basis, and produces a list of any that have not been either categorized or properly identified with an officer's name. This list is forwarded to the field supervisors with a deadline date to assign and categorized the records. Other than determining individualized time lines for the automated deletion of records under specified categories, as authorized by state law, the administrative officers do not have the ability to manipulate, change, or surreptitiously delete a recorded video.



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An attached form lists all criminal, traffic, ordinance, and civil cases in which the Sterling Police Department's in-car video recordings were utilized. The list includes video records from January 1, 2019 to December 31, 2019. Party names, case numbers, offenses charged, and available dispositions of matters recorded are presented.

Jeffrey Mohr

Deputy Chief Support Services

Sterling Police Department