**LANSING POLICE DEPARTMENT**

**PATROL DIVISION QUALITY ASSURANCE PROGRAM**

Officer Name and ID:

RD#: Date: Time & Unit#:

Location:

Call Type: Traffic Stop Reviewed By:

**Communications (G.O. 81.4, 27.1):**

Did officer observe proper radio procedures? Yes No

Was the radio traffic professional and free from attitude? Yes No

**Response (G.O. 41.2.1):**

Was response appropriate for call type? Yes No

Did the officer operate the squad within policy and appropriate for road & traffic conditions? Yes No

Maximum Speed Obtained: \_\_\_\_\_\_\_\_\_

**Interpersonal Communications (G.O. 27.1, 1.2):**

Did the officer present themselves in a calm, professional manner? Yes No

Did the officer clearly state their purpose? Yes No

If conflict, did the officer use good conflict resolution skills (ie: verbal Judo)? Yes No

Was the officer able to gain voluntary compliance? Yes No

**Actions (G.O. 41.2, 1.2, 1.3):**

Did the actions conform to Departmental policy & procedure? Yes No

Did the officer effectively deal with the issues? Yes No

If an arrest was made, was the arrest according to policy? Yes No

Did the officer appropriately apply discretion? Yes No

Were all actions done professionally and free from personal emotions? Yes No

**Documentation(G.O. 82.2):**

Was the incident properly documented (ie: case report vs. b-card)? Yes No

Were all facts related to the incident included in the written report? Yes No

Were the officer’s written details easily understood? Yes No

Were all subjects involved in the incident properly listed in the report? Yes No

**Conclusions:**

In reviewing this call I found:  No issues

Only minor issues

Several issues

Major issues

Based on the above I recommend:  No action needed

Supervisory counseling

Remedial training (list below)

Forward to Division Commander for additional follow-up

I spoke with the involved employee concerning this review? Yes No

Comments:

**Return the completed form to the Field Services Commander.**