



Rep. David McSweeney

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09900HB4379ham001

LRB099 15813 AWJ 45138 a

1 AMENDMENT TO HOUSE BILL 4379

2 AMENDMENT NO. _____. Amend House Bill 4379 by replacing
3 everything after the enacting clause with the following:

4 "Section 1. Short title. This Act may be cited as the Local
5 Government Travel Expense Control Act.

6 Section 5. Definitions. As used in this Act:

7 "Entertainment" includes, but is not limited to, shows,
8 amusements, theaters, circuses, sporting events, or any other
9 place of public or private entertainment or amusement, unless
10 ancillary to the purpose of the program or event.

11 "Local public agency" means a school district, community
12 college district, or unit of local government other than a home
13 rule unit.

14 "Travel" means any expenditure directly incident to
15 official travel by employees and officers of a local public
16 agency or by wards or charges of a local public agency

1 involving reimbursement to travelers or direct payment to
2 private agencies providing transportation or related services.

3 Section 10. Regulation of travel expenses. All local public
4 agencies shall, by resolution or ordinance, regulate the
5 reimbursement of all travel, meal, and lodging expenses of
6 officers and employees, including, but not limited to: (1) the
7 types of official business for which travel, meal, and lodging
8 expenses are allowed; (2) maximum allowable reimbursement for
9 travel, meal, and lodging expenses; and (3) a standardized form
10 for submission of travel, meal, and lodging expenses supported
11 by the minimum documentation required under Section 20 of this
12 Act. The regulations may allow for approval of expenses that
13 exceed the maximum allowable travel, meal, or lodging expenses
14 because of emergency or other extraordinary circumstances. On
15 and after 180 days after the effective date of this Act of the
16 99th General Assembly, no travel, meal, or lodging expense
17 shall be approved or paid by a local public agency unless
18 regulations have been adopted under this Section.

19 Section 15. Approval of expenses. On or after 60 days after
20 the effective date of this Act of the 99th General Assembly,
21 expenses for travel, meals, and lodging of: (1) any officer or
22 employee that exceeds the maximum allowed under the regulations
23 adopted under Section 10 of this Act; or (2) any member of the
24 governing board or corporate authorities of the local public

1 agency, may only be approved by roll call vote at an open
2 meeting of the governing board or corporate authorities of the
3 local public agency.

4 Section 20. Documentation of expenses. Before an expense
5 for travel, meals, or lodging may be approved under Section 15
6 of this Act, the following minimum documentation must first be
7 submitted, in writing, to the governing board or corporate
8 authorities:

9 (1) an estimate of the cost of travel, meals, or
10 lodging if expenses have not been incurred or a receipt of
11 the cost of the travel, meals, or lodging if the expenses
12 have already been incurred;

13 (2) the name of the individual who received or is
14 requesting the travel, meal, or lodging expense;

15 (3) the job title or office of the individual who
16 received or is requesting the travel, meal, or lodging
17 expense; and

18 (4) the date or dates and nature of the official
19 business in which the travel, meal, or lodging expense was
20 or will be expended.

21 All documents and information submitted under this Section are
22 public records subject to disclosure under the Freedom of
23 Information Act.

24 Section 25. Entertainment expenses. No local public agency

1 may reimburse any governing board member, employee, or officer
2 for any entertainment expense.".