102ND GENERAL ASSEMBLY

State of Illinois

2021 and 2022

SB0112

Introduced 2/3/2021, by Sen. Sara Feigenholtz

SYNOPSIS AS INTRODUCED:

765 ILCS 605/18

from Ch. 30, par. 318

Amends the Condominium Property Act. Provides that the bylaws of each condominium association shall provide that, if the meeting of the board of managers is to be held without the physical presence of all of the members of the board by telephonic means, or by use of any acceptable technological means, notice of the meeting shall include a telephone number, web-based access portal, or other appropriate means of access to enable each unit owner to attend and hear or see, as applicable, the board meeting via telephonic or other acceptable technological means.

LRB102 04363 LNS 14381 b

1 AN ACT concerning civil law.

Be it enacted by the People of the State of Illinois, represented in the General Assembly:

4 Section 5. The Condominium Property Act is amended by 5 changing Section 18 as follows:

6 (765 ILCS 605/18) (from Ch. 30, par. 318)

Sec. 18. Contents of bylaws. The bylaws shall provide forat least the following:

9 (a) (1) The election from among the unit owners of a board of managers, the number of persons constituting such 10 board, and that the terms of at least one-third of the 11 members of the board shall expire annually and that all 12 members of the board shall be elected at large; if there 13 14 are multiple owners of a single unit, only one of the multiple owners shall be eligible to serve as a member of 15 16 the board at any one time;

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(2) the powers and duties of the board;

18 (3) the compensation, if any, of the members of the19 board;

20 (4) the method of removal from office of members of21 the board;

(5) that the board may engage the services of a
 manager or managing agent;

- 2 - LRB102 04363 LNS 14381 b

1 (6) that each unit owner shall receive, at least 25 2 days prior to the adoption thereof by the board of 3 managers, a copy of the proposed annual budget together 4 with an indication of which portions are intended for 5 reserves, capital expenditures or repairs or payment of 6 real estate taxes;

7 (7) that the board of managers shall annually supply 8 to all unit owners an itemized accounting of the common 9 expenses for the preceding year actually incurred or paid, 10 together with an indication of which portions were for 11 reserves, capital expenditures or repairs or payment of 12 real estate taxes and with a tabulation of the amounts 13 collected pursuant to the budget or assessment, and 14 showing the net excess or deficit of income over 15 expenditures plus reserves;

16 (8) (i) that each unit owner shall receive notice, in 17 the same manner as is provided in this Act for membership meetings, of any meeting of the board of managers 18 19 concerning the adoption of the proposed annual budget and 20 regular assessments pursuant thereto or to adopt a 21 separate (special) assessment, (ii) that except as 22 provided in subsection (iv) below, if an adopted budget or any separate assessment adopted by the board would result 23 24 in the sum of all regular and separate assessments payable 25 in the current fiscal year exceeding 115% of the sum of all 26 regular and separate assessments payable during the

1 preceding fiscal year, the board of managers, upon written petition by unit owners with 20 percent of the votes of the 2 3 association delivered to the board within 21 days of the board action, shall call a meeting of the unit owners 4 5 within 30 days of the date of delivery of the petition to 6 consider the budget or separate assessment; unless a 7 majority of the total votes of the unit owners are cast at 8 the meeting to reject the budget or separate assessment, 9 it is ratified, (iii) that any common expense not set 10 forth in the budget or any increase in assessments over 11 the amount adopted in the budget shall be separately 12 assessed against all unit owners, (iv) that separate assessments for expenditures relating to emergencies or 13 14 mandated by law may be adopted by the board of managers 15 without being subject to unit owner approval or the provisions of item (ii) above or item (v) below. As used 16 17 herein, "emergency" means an immediate danger to the structural integrity of the common elements or to 18 the 19 life, health, safety or property of the unit owners, (v) 20 that assessments for additions and alterations to the 21 common elements or to association-owned property not 22 included in the adopted annual budget, shall be separately 23 assessed and are subject to approval of two-thirds of the 24 total votes of all unit owners, (vi) that the board of 25 managers may adopt separate assessments payable over more 26 than one fiscal year. With respect to multi-year

assessments not governed by items (iv) and (v), the entire amount of the multi-year assessment shall be deemed considered and authorized in the first fiscal year in which the assessment is approved;

5 (9) (A) that every meeting of the board of managers 6 shall be open to any unit owner, except that the board may 7 close any portion of a noticed meeting or meet separately 8 from a noticed meeting to: (i) discuss litigation when an 9 action against or on behalf of the particular association 10 has been filed and is pending in a court or administrative 11 tribunal, or when the board of managers finds that such an 12 action imminent, (ii) is probable or discuss the 13 appointment, employment, engagement, or dismissal of an 14 employee, independent contractor, agent, or other provider 15 of goods and services, (iii) interview a potential 16 employee, independent contractor, agent, or other provider 17 of goods and services, (iv) discuss violations of rules and regulations of the association, (v) discuss a unit 18 19 owner's unpaid share of common expenses, or (vi) consult 20 with the association's legal counsel; that any vote on 21 these matters shall take place at a meeting of the board of 22 managers or portion thereof open to any unit owner;

(B) that board members may participate in and act at
 any meeting of the board of managers in person, by
 telephonic means, or by use of any acceptable
 technological means whereby all persons participating in

1 the meeting can communicate with each other; that 2 participation constitutes attendance and presence in 3 person at the meeting;

4 (C) that any unit owner may record the proceedings at 5 meetings of the board of managers or portions thereof 6 required to be open by this Act by tape, film or other 7 means, and that the board may prescribe reasonable rules 8 and regulations to govern the right to make such 9 recordings;

10 (D) that notice of every meeting of the board of 11 managers shall be given to every board member at least 48 12 hours prior thereto, unless the board member waives notice 13 of the meeting pursuant to subsection (a) of Section 18.8; 14 and

15 (E) that notice of every meeting of the board of 16 managers shall be posted in entranceways, elevators, or 17 other conspicuous places in the condominium at least 48 hours prior to the meeting of the board of managers except 18 19 where there is no common entranceway for 7 or more units, 20 the board of managers may designate one or more locations in the proximity of these units where the notices of 21 22 meetings shall be posted; that notice of every meeting of 23 the board of managers shall also be given at least 48 hours 24 prior to the meeting, or such longer notice as this Act may 25 separately require, to: (i) each unit owner who has 26 provided the association with written authorization to

conduct business by acceptable technological means, and (ii) to the extent that the condominium instruments of an association require, to each other unit owner, as required by subsection (f) of Section 18.8, by mail or delivery, and that no other notice of a meeting of the board of managers need be given to any unit owner; and

7 (F) that, if the meeting of the board of managers is to 8 be held without the physical presence of all of the 9 members of the board by telephonic means, or by use of any 10 acceptable technological means, as permitted by 11 subdivision (a) (9) (B), notice of the meeting required 12 under subdivision (a)(9)(E) shall include a telephone number, web-based access portal, or other appropriate 13 14 means of access to enable each unit owner to attend and 15 hear or see, as applicable, the board meeting via 16 telephonic or other acceptable technological means;

17 (10) that the board shall meet at least 4 times 18 annually;

(11) that no member of the board or officer shall be elected for a term of more than 2 years, but that officers and board members may succeed themselves;

(12) the designation of an officer to mail and receive
all notices and execute amendments to condominium
instruments as provided for in this Act and in the
condominium instruments;

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(13) the method of filling vacancies on the board

which shall include authority for the remaining members of 1 the board to fill the vacancy by two-thirds vote until the 2 3 next annual meeting of unit owners or for a period terminating no later than 30 days following the filing of 4 5 a petition signed by unit owners holding 20% of the votes of the association requesting a meeting of the unit owners 6 7 to fill the vacancy for the balance of the term, and that a meeting of the unit owners shall be called for purposes of 8 9 filling a vacancy on the board no later than 30 days 10 following the filing of a petition signed by unit owners 11 holding 20% of the votes of the association requesting 12 such a meeting, and the method of filling vacancies among the officers that shall include the authority for the 13 14 members of the board to fill the vacancy for the unexpired

15 portion of the term;

SB0112

(14) what percentage of the board of managers, if
 other than a majority, shall constitute a quorum;

18 (15) provisions concerning notice of board meetings to 19 members of the board;

(16) the board of managers may not enter into a contract with a current board member or with a corporation or partnership in which a board member or a member of the board member's immediate family has 25% or more interest, unless notice of intent to enter the contract is given to unit owners within 20 days after a decision is made to enter into the contract and the unit owners are afforded an opportunity by filing a petition, signed by 20% of the unit owners, for an election to approve or disapprove the contract; such petition shall be filed within 30 days after such notice and such election shall be held within 30 days after filing the petition; for purposes of this subsection, a board member's immediate family means the board member's spouse, parents, and children;

(17) that the board of managers may disseminate to 8 9 unit owners biographical and background information about 10 candidates for election to the board if (i) reasonable 11 efforts to identify all candidates are made and all 12 candidates are given opportunity to include an biographical and background information in the information 13 14 to be disseminated; and (ii) the board does not express a 15 preference in favor of any candidate;

16 (18) any proxy distributed for board elections by the 17 board of managers gives unit owners the opportunity to 18 designate any person as the proxy holder, and gives the 19 unit owner the opportunity to express a preference for any 20 of the known candidates for the board or to write in a 21 name;

(19) that special meetings of the board of managers
can be called by the president or 25% of the members of the
board;

(20) that the board of managers may establish and
 maintain a system of master metering of public utility

services and collect payments in connection therewith,
 subject to the requirements of the Tenant Utility Payment
 Disclosure Act; and

(21) that the board may ratify and confirm actions of 4 5 the members of the board taken in response to an 6 emergency, as that term is defined in subdivision 7 (a)(8)(iv) of this Section; that the board shall give 8 notice to the unit owners of: (i) the occurrence of the 9 emergency event within 7 business days after the emergency 10 event, and (ii) the general description of the actions 11 taken to address the event within 7 days after the 12 emergency event.

13The intent of the provisions of Public Act 99-47214adding this paragraph (21) is to empower and support15boards to act in emergencies.

16 (b) (1) What percentage of the unit owners, if other 17 than 20%, shall constitute a quorum provided that, for condominiums with 20 or more units, the percentage of unit 18 19 owners constituting a quorum shall be 20% unless the unit 20 owners holding a majority of the percentage interest in 21 the association provide for a higher percentage, provided 22 that in voting on amendments to the association's bylaws, 23 a unit owner who is in arrears on the unit owner's regular 24 or separate assessments for 60 days or more, shall not be 25 counted for purposes of determining if a quorum is 26 present, but that unit owner retains the right to vote on

- 10 - LRB102 04363 LNS 14381 b

SB0112

amendments to the association's bylaws;

2 (2) that the association shall have one class of
3 membership;

4 (3) that the members shall hold an annual meeting, one
5 of the purposes of which shall be to elect members of the
6 board of managers;

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(4) the method of calling meetings of the unit owners;

8 (5) that special meetings of the members can be called 9 by the president, board of managers, or by 20% of unit 10 owners;

11 (6) that written notice of any membership meeting 12 shall be mailed or delivered giving members no less than 10 and no more than 30 days notice of the time, place and 13 14 purpose of such meeting except that notice may be sent, to 15 the extent the condominium instruments or rules adopted 16 thereunder expressly SO provide, by electronic 17 transmission consented to by the unit owner to whom the notice is given, provided the director and officer or his 18 19 agent certifies in writing to the delivery by electronic 20 transmission;

(7) that voting shall be on a percentage basis, and that the percentage vote to which each unit is entitled is the percentage interest of the undivided ownership of the common elements appurtenant thereto, provided that the bylaws may provide for approval by unit owners in connection with matters where the requisite approval on a percentage basis is not specified in this Act, on the basis of one vote per unit;

3 (8) that, where there is more than one owner of a unit, if only one of the multiple owners is present at a meeting 4 5 of the association, he is entitled to cast all the votes allocated to that unit, if more than one of the multiple 6 7 owners are present, the votes allocated to that unit may 8 cast only in accordance with the agreement of a be 9 majority in interest of the multiple owners, unless the 10 declaration expressly provides otherwise, that there is 11 majority agreement if any one of the multiple owners cast 12 the votes allocated to that unit without protest being 13 made promptly to the person presiding over the meeting by 14 any of the other owners of the unit;

15 (9) (A) except as provided in subparagraph (B) of this 16 paragraph (9) in connection with board elections, that a 17 unit owner may vote by proxy executed in writing by the unit owner or by his duly authorized attorney in fact; 18 19 that the proxy must bear the date of execution and, unless 20 the condominium instruments or the written proxy itself provide otherwise, is invalid after 11 months from the 21 22 date of its execution; to the extent the condominium 23 instruments or rules adopted thereunder expressly so 24 provide, a vote or proxy may be submitted by electronic 25 transmission, provided such that any electronic 26 transmission shall either set forth or be submitted with

information from which it can be determined that the electronic transmission was authorized by the unit owner or the unit owner's proxy;

(B) that if a rule adopted at least 120 days before a 4 5 board election or the declaration or bylaws provide for 6 balloting as set forth in this subsection, unit owners may 7 not vote by proxy in board elections, but may vote only (i) by submitting an association-issued ballot in person at 8 9 election meeting or (ii) by the submitting an 10 association-issued ballot to the association or its 11 designated agent by mail or other means of delivery 12 specified in the declaration, bylaws, or rule; that the ballots shall be mailed or otherwise distributed to unit 13 14 owners not less than 10 and not more than 30 days before 15 the election meeting, and the board shall give unit owners 16 less than 21 days' prior written notice of the not 17 deadline for inclusion of a candidate's name on the ballots; that the deadline shall be no more than 7 days 18 19 before the ballots are mailed or otherwise distributed to 20 unit owners; that every such ballot must include the names 21 of all candidates who have given the board or its 22 authorized agent timely written notice of their candidacy 23 must give the person casting the ballot the and 24 opportunity to cast votes for candidates whose names do 25 not appear on the ballot; that a ballot received by the 26 association or its designated agent after the close of

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voting shall not be counted; that a unit owner who submits a ballot by mail or other means of delivery specified in the declaration, bylaws, or rule may request and cast a ballot in person at the election meeting, and thereby void any ballot previously submitted by that unit owner;

(B-5) that if a rule adopted at least 120 days before a 6 7 board election or the declaration or bylaws provide for balloting as set forth in this subparagraph, unit owners 8 9 may not vote by proxy in board elections, but may vote only 10 (i) by submitting an association-issued ballot in person 11 at the election meeting; or (ii) by any acceptable 12 technological means as defined in Section 2 of this Act; 13 instructions regarding the use of electronic means for 14 voting shall be distributed to all unit owners not less 15 than 10 and not more than 30 days before the election 16 meeting, and the board shall give unit owners not less 17 than 21 days' prior written notice of the deadline for inclusion of a candidate's name on the ballots; 18 the 19 deadline shall be no more than 7 days before the 20 instructions for voting using electronic or acceptable technological means is distributed to unit owners; every 21 22 instruction notice must include the names of all 23 candidates who have given the board or its authorized 24 agent timely written notice of their candidacy and must 25 give the person voting through electronic or acceptable 26 technological means the opportunity to cast votes for 1 candidates whose names do not appear on the ballot; a unit 2 owner who submits a vote using electronic or acceptable 3 technological means may request and cast a ballot in 4 person at the election meeting, thereby voiding any vote 5 previously submitted by that unit owner;

6 (C) that if a written petition by unit owners with at 7 least 20% of the votes of the association is delivered to the board within 30 days after the board's approval of a 8 9 rule adopted pursuant to subparagraph (B) or subparagraph 10 (B-5) of this paragraph (9), the board shall call a 11 meeting of the unit owners within 30 days after the date of 12 delivery of the petition; that unless a majority of the total votes of the unit owners are cast at the meeting to 13 14 reject the rule, the rule is ratified;

(D) that votes cast by ballot under subparagraph (B) or electronic or acceptable technological means under subparagraph (B-5) of this paragraph (9) are valid for the purpose of establishing a quorum;

19 (10) that the association may, upon adoption of the 20 appropriate rules by the board of managers, conduct 21 elections by secret ballot whereby the voting ballot is 22 marked only with the percentage interest for the unit and 23 the vote itself, provided that the board further adopt 24 rules to verify the status of the unit owner issuing a 25 proxy or casting a ballot; and further, that a candidate 26 for election to the board of managers or such candidate's

1 2 representative shall have the right to be present at the counting of ballots at such election;

(11) that in the event of a resale of a condominium 3 unit the purchaser of a unit from a seller other than the 4 5 developer pursuant to an installment sales contract for 6 purchase shall during such times as he or she resides in 7 the unit be counted toward a quorum for purposes of election of members of the board of managers at any 8 9 meeting of the unit owners called for purposes of electing 10 members of the board, shall have the right to vote for the 11 election of members of the board of managers and to be 12 elected to and serve on the board of managers unless the 13 seller expressly retains in writing any or all of such 14 rights. In no event may the seller and purchaser both be 15 counted toward a quorum, be permitted to vote for a 16 particular office or be elected and serve on the board. 17 Satisfactory evidence of the installment sales contract shall be made available to the association or its agents. 18 19 For purposes of this subsection, "installment sales 20 contract" shall have the same meaning as set forth in Section 5 of the Installment Sales Contract Act and 21 22 Section 1(e) of the Dwelling Unit Installment Contract 23 Act:

(12) the method by which matters subject to the
 approval of unit owners set forth in this Act, or in the
 condominium instruments, will be submitted to the unit

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owners at special membership meetings called for such
 purposes; and

3 (13) that matters subject to the affirmative vote of 4 not less than 2/3 of the votes of unit owners at a meeting 5 duly called for that purpose, shall include, but not be 6 limited to:

(i) merger or consolidation of the association;

8 (ii) sale, lease, exchange, or other disposition 9 (excluding the mortgage or pledge) of all, or 10 substantially all of the property and assets of the 11 association; and

12 (iii) the purchase or sale of land or of units on13 behalf of all unit owners.

14 (c) Election of a president from among the board of
 15 managers, who shall preside over the meetings of the board
 16 of managers and of the unit owners.

(d) Election of a secretary from among the board of managers, who shall keep the minutes of all meetings of the board of managers and of the unit owners and who shall, in general, perform all the duties incident to the office of secretary.

(e) Election of a treasurer from among the board of
 managers, who shall keep the financial records and books
 of account.

(f) Maintenance, repair and replacement of the common
 elements and payments therefor, including the method of

1 approving payment vouchers.

2 (q) An association with 30 or more units shall obtain 3 maintain fidelity insurance covering persons and who control or disburse funds of the association for the 4 5 maximum amount of coverage available to protect funds in 6 the custody or control of the association plus the 7 association reserve fund. All management companies which 8 are responsible for the funds held or administered by the 9 association shall maintain and furnish to the association 10 fidelity bond for the maximum amount of coverage а 11 available to protect funds in the custody of the 12 management company at any time. The association shall bear 13 the cost of the fidelity insurance and fidelity bond, 14 unless otherwise provided by contract between the association and a management company. The association 15 16 shall be the direct obligee of any such fidelity bond. A 17 management company holding reserve funds of an association shall at all times maintain a separate account for each 18 19 association, provided, however, that for investment 20 purposes, the Board of Managers of an association may 21 authorize а management company to maintain the 22 association's reserve funds in a single interest bearing 23 account with similar funds of other associations. The 24 management company shall at all times maintain records 25 identifying all moneys of each association in such 26 investment account. The management company may hold all operating funds of associations which it manages in a single operating account but shall at all times maintain records identifying all moneys of each association in such operating account. Such operating and reserve funds held by the management company for the association shall not be subject to attachment by any creditor of the management company.

8 For the purpose of this subsection, a management 9 company shall be defined as a person, partnership, 10 corporation, or other legal entity entitled to transact 11 business on behalf of others, acting on behalf of or as an 12 agent for a unit owner, unit owners or association of unit 13 owners for the purpose of carrying out the duties, 14 responsibilities, and other obligations necessary for the 15 day to day operation and management of any property 16 subject to this Act. For purposes of this subsection, the 17 term "fiduciary insurance coverage" shall be defined as both a fidelity bond and directors and officers liability 18 19 coverage, the fidelity bond in the full amount of 20 association funds and association reserves that will be in the custody of the association, and the directors and 21 22 officers liability coverage at a level as shall be 23 determined to be reasonable by the board of managers, if 24 not otherwise established by the declaration or by laws.

25 Until one year after September 21, 1985 (the effective 26 date of Public Act 84-722), if a condominium association

has reserves plus assessments in excess of \$250,000 and cannot reasonably obtain 100% fidelity bond coverage for such amount, then it must obtain a fidelity bond coverage of \$250,000.

5 (h) Method of estimating the amount of the annual 6 budget, and the manner of assessing and collecting from 7 the unit owners their respective shares of such estimated 8 expenses, and of any other expenses lawfully agreed upon.

9 (i) That upon 10 days notice to the manager or board of 10 managers and payment of a reasonable fee, any unit owner 11 shall be furnished a statement of his account setting 12 forth the amount of any unpaid assessments or other 13 charges due and owing from such owner.

14 (j) Designation and removal of personnel necessary for 15 the maintenance, repair and replacement of the common 16 elements.

(k) Such restrictions on and requirements respecting the use and maintenance of the units and the use of the common elements, not set forth in the declaration, as are designed to prevent unreasonable interference with the use of their respective units and of the common elements by the several unit owners.

(1) Method of adopting and of amending administrative
 rules and regulations governing the operation and use of
 the common elements.

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(m) The percentage of votes required to modify or

1 amend the bylaws, but each one of the particulars set 2 forth in this section shall always be embodied in the 3 bylaws.

(n) (i) The provisions of this Act, the declaration,
bylaws, other condominium instruments, and rules and
regulations that relate to the use of the individual unit
or the common elements shall be applicable to any person
leasing a unit and shall be deemed to be incorporated in
any lease executed or renewed on or after August 30, 1984
(the effective date of Public Act 83-1271).

11 (ii) With regard to any lease entered into subsequent 12 to July 1, 1990 (the effective date of Public Act 86-991), 13 the unit owner leasing the unit shall deliver a copy of the 14 signed lease to the board or if the lease is oral, a 15 memorandum of the lease, not later than the date of 16 occupancy or 10 days after the lease is signed, whichever 17 occurs first. In addition to any other remedies, by filing 18 an action jointly against the tenant and the unit owner, 19 an association may seek to enjoin a tenant from occupying 20 a unit or seek to evict a tenant under the provisions of Article IX of the Code of Civil Procedure for failure of 21 22 the lessor-owner to comply with the leasing requirements 23 prescribed by this Section or by the declaration, bylaws, 24 and rules and regulations. The board of managers may 25 proceed directly against a tenant, at law or in equity, or 26 under the provisions of Article IX of the Code of Civil

- SB0112
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Procedure, for any other breach by tenant of any covenants, rules, regulations or bylaws.

3 (o) The association shall have no authority to forbear4 the payment of assessments by any unit owner.

5 (p) That when 30% or fewer of the units, by number, possess over 50% in the aggregate of the votes in the 6 7 association, any percentage vote of members specified 8 herein or in the condominium instruments shall require the 9 specified percentage by number of units rather than by 10 percentage of interest in the common elements allocated to 11 units that would otherwise be applicable and garage units 12 or storage units, or both, shall have, in total, no more 13 votes than their aggregate percentage of ownership in the 14 common elements; this shall mean that if garage units or 15 storage units, or both, are to be given a vote, or portion 16 of a vote, that the association must add the total number 17 of votes cast of garage units, storage units, or both, and divide the total by the number of garage units, storage 18 19 units, or both, and multiply by the aggregate percentage 20 of ownership of garage units and storage units to determine the vote, or portion of a vote, that garage 21 22 units or storage units, or both, have. For purposes of 23 this subsection (p), when making a determination of 24 whether 30% or fewer of the units, by number, possess over 25 50% in the aggregate of the votes in the association, a 26 unit shall not include a garage unit or a storage unit.

- 22 - LRB102 04363 LNS 14381 b

(q) That a unit owner may not assign, delegate, 1 2 surrender, transfer, or avoid the duties, responsibilities, and liabilities of a unit owner under 3 this Act, the condominium instruments, or the rules and 4 5 regulations of the Association; and that such an attempted assignment, delegation, transfer, surrender, or avoidance 6 shall be deemed void. 7

8 The provisions of this Section are applicable to all 9 condominium instruments recorded under this Act. Any portion 10 of a condominium instrument which contains provisions contrary 11 to these provisions shall be void as against public policy and 12 ineffective. Any such instrument which fails to contain the 13 provisions required by this Section shall be deemed to 14 incorporate such provisions by operation of law.

15 (Source: P.A. 99-472, eff. 6-1-16; 99-567, eff. 1-1-17; 16 99-642, eff. 7-28-16; 100-292, eff. 1-1-18; 100-416, eff. 17 1-1-18; 100-863, eff. 8-14-18.)