

101ST GENERAL ASSEMBLY State of Illinois 2019 and 2020 SB3264

Introduced 2/11/2020, by Sen. Omar Aquino

SYNOPSIS AS INTRODUCED:

See Index

Amends the Regulatory Sunset Act. Extends the repeal date of the Community Association Manager Licensing and Disciplinary Act from January 1, 2022 to January 1, 2031. Amends the Community Association Manager Licensing and Disciplinary Act. Provides that all applicants and licensees under the Act shall provide a valid address and email address to the Department of Financial and Professional Regulation. Creates provisions concerning qualifications for licensure as a community association management firm and illegal discrimination. Makes changes in provisions concerning definitions; license requirements; exemptions; the Community Association Manager Licensing and Disciplinary Board; powers and duties of the Department; qualifications for licensure as a community association manager; examinations; fidelity insurance and segregation of accounts; license renewals; penalties for insufficient payments; endorsement; grounds for discipline; injunctions and cease and desist orders; unlicensed practice; investigation, notice, and hearings; appointment of a hearing officer; judicial review; violations and penalties; and home rule. Repeals provisions concerning qualifications for licensure as a supervising community association manager; rosters; violations and penalties; and enforcement. Effective immediately.

LRB101 20554 SPS 70170 b

FISCAL NOTE ACT MAY APPLY

- 1 AN ACT concerning regulation.
- 2 Be it enacted by the People of the State of Illinois,
- 3 represented in the General Assembly:
- 4 Section 5. The Regulatory Sunset Act is amended by changing
- 5 Section 4.32 and by adding Section 4.41 as follows:
- 6 (5 ILCS 80/4.32)
- 7 Sec. 4.32. Acts repealed on January 1, 2022. The following
- 8 Acts are repealed on January 1, 2022:
- 9 The Boxing and Full-contact Martial Arts Act.
- 10 The Collateral Recovery Act.
- 11 The Community Association Manager Licensing and
- 12 Disciplinary Act.
- 13 The Detection of Deception Examiners Act.
- 14 The Home Inspector License Act.
- The Medical Practice Act of 1987.
- 16 The Registered Interior Designers Act.
- 17 The Massage Licensing Act.
- 18 The Petroleum Equipment Contractors Licensing Act.
- 19 The Real Estate Appraiser Licensing Act of 2002.
- The Water Well and Pump Installation Contractor's License
- 21 Act.
- 22 (Source: P.A. 100-920, eff. 8-17-18; 101-316, eff. 8-9-19;
- 23 101-614, eff. 12-20-19.)

- 1 (5 ILCS 80/4.41 new)
- Sec. 4.41. Act repealed on January 1, 2031. The following
- 3 Act is repealed on January 1, 2031:
- 4 The Community Association Manager Licensing and
- 5 Disciplinary Act.
- 6 Section 10. The Community Association Manager Licensing
- 7 and Disciplinary Act is amended by changing Sections 10, 15,
- 8 20, 25, 30, 40, 45, 50, 55, 60, 70, 75, 85, 90, 92, 95, 115,
- 9 120, 145, 155, and 165 and by adding Sections 12, 41, and 86 as
- 10 follows:
- 11 (225 ILCS 427/10)
- 12 (Section scheduled to be repealed on January 1, 2022)
- 13 Sec. 10. Definitions. As used in this Act:
- "Address of record" means the designated street address,
- which may not be a post office box, recorded by the Department
- in the applicant's or licensee's application file or license
- 17 file maintained by the Department Department's licensure
- 18 maintenance unit. It is the duty of the applicant or licensee
- 19 to inform the Department of any change of address, and such
- 20 changes must be made either through the Department's website or
- 21 by contacting the Department's licensure maintenance unit.
- 22 "Advertise" means, but is not limited to, issuing or
- 23 causing to be distributed any card, sign or device to any

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person; or causing, permitting or allowing any sign or marking on or in any building, structure, newspaper, magazine or directory, or on radio or television; or advertising by any other means designed to secure public attention, including, but not limited to, print, electronic, social media, and digital forums.

7 "Board" means the Community Association Manager Licensing 8 and Disciplinary Board.

"Community association" means an association in which membership is a condition of ownership or shareholder interest of a unit in a condominium, cooperative, townhouse, villa, or other residential unit which is part of a residential development plan and that is authorized to impose an assessment, rents, or other costs that may become a lien on the unit or lot.

"Community association funds" means any assessments, fees, fines, or other funds collected by the community association manager from the community association, or its members, other than the compensation paid to the community association manager for performance of community association management services.

"Community association management firm" means a company, corporation, limited liability company, <u>partnership</u>, or other entity that engages in community association management services.

"Community association management services" means those services listed in the definition of community association

Т	manager in this section.
2	"Community association manager" means an individual who $\underline{:}$
3	(1) has an ownership interest in or is employed by a
4	community association management firm, or is directly
5	employed by or provides services as an independent
6	contractor to a community association; and
7	(2) administers for remuneration the financial,
8	administrative, maintenance, or other duties for the
9	community association, including the following services:
10	(A) collecting, controlling or disbursing funds of
11	the community association or having the authority to do
12	so;
13	(B) preparing budgets or other financial documents
14	for the community association;
15	(C) assisting in the conduct of community
16	association meetings;
17	(D) maintaining association records; and
18	(E) administrating association contracts or
19	procuring goods and services in accordance with, as
20	appropriate, as stated in the declaration, bylaws,
21	proprietary lease, declaration of covenants, or other
22	governing document of the community association or at
23	the direction of the Board of Managers; and
24	(F) coordinating or performing financial,
25	administrative, maintenance, or other duties as called
26	for in the management contract, including coordinating

1	individuals	who	are	employees	of	the	community
2	association.						

"Community association manager" does not mean support staff, including, but not limited to bookkeepers, administrative assistants, secretaries, property inspectors, or customer service representatives.

7 "Department" means the Department of Financial and 8 Professional Regulation.

"Designated community association manager" means a licensed community association manager who has an ownership interest in or is employed by a community association management firm to act as the controlling person and the authorized signatory for the firm on community association accounts and to otherwise supervise, manage, and be responsible for the firm's community association manager activities pursuant to Section 50 of this Act.

"Email address of record" means the designated email address recorded by the Department in the applicant's application file or the licensee's license file, as maintained by the Department.

"License" means the <u>privilege conferred by the Department</u>
to a person that has fulfilled all the requirements

prerequisite to any type of licensure under this Act license
issued to a person, corporation, partnership, limited

liability company, or other legal entity under this Act to

provide community association management services.

1	ficensee means a community association manager or a
2	community association management firm.
3	"Person" means any individual, corporation, partnership,
4	limited liability company, or other legal entity.
5	"Secretary" means the Secretary of Financial and
6	Professional Regulation or his or her designee.
7	"Supervising community association manager" means an
8	individual licensed as a community association manager who
9	manages and supervises a firm.
10	(Source: P.A. 100-201, eff. 8-18-17.)
11	(225 ILCS 427/12 new)
12	Sec. 12. Address of record; email address of record. The
13	Department shall require all applicants and licensees:
14	(1) to provide a valid address and email address to the
15	Department, which shall serve as the address of record and
16	email address of record, respectively, at the time of
17	application for licensure or renewal of a license; and
18	(2) to inform the Department of any change of address
19	of record or email address of record within 24 hours after
20	such change through the Department's website.
21	(225 ILCS 427/15)
22	(Section scheduled to be repealed on January 1, 2022)
23	Sec. 15. License required. It shall be unlawful for any
24	person, corporation, partnership, limited liability company,

- 1 or other entity to provide community association management
- 2 services, provide services as a community association manager,
- 3 or hold himself, herself, or itself out as a community
- 4 association manager or community association management firm
- 5 to any community association in this State, unless he, she, or
- 6 it holds a current and valid license issued licensed by the
- 7 Department or is otherwise exempt from licensure under this
- 8 Act.
- 9 (Source: P.A. 98-365, eff. 1-1-14.)
- 10 (225 ILCS 427/20)
- 11 (Section scheduled to be repealed on January 1, 2022)
- 12 Sec. 20. Exemptions.
- 13 (a) The requirement for holding a license under this Act
- shall not apply to any of the following:
- 15 (1) Any director $\underline{\text{or}}_{\tau}$ officer, or member of a community
- 16 association providing one or more of the services of a
- 17 community association manager to a community association
- 18 without compensation for such services to the association.
- 19 (2) Any person, corporation, partnership, or limited
- 20 <u>liability company</u> providing one or more of the services of
- a community association manager to a community association
- of 10 units or less.
- 23 (3) A licensed attorney acting solely as an incident to
- the practice of law.
- 25 (4) An individual A person acting as a receiver,

trustee in bankruptcy, administrator, executor, or guardian acting under a court order or under the authority of a court will or of a trust instrument.

- (5) A person licensed in this State under any other Act who engages in practices or activities specifically authorized by the Act pursuant to which the license was granted from engaging the practice for which he or she is licensed.
- (b) A licensed community association manager may not perform or engage in any activities for which a real estate managing broker, or residential leasing agent broker's license is required under the Real Estate License Act of 2000, unless he or she also possesses a current and valid license under the Real Estate License Act of 2000 and is providing those services as provided for in the Real Estate License Act of 2000 and the applicable rules.
- (c) (Blank). A person may temporarily act as, or provide services as, a community association manager without being licensed under this Act if the person (i) is a community association manager regulated under the laws of another state or territory of the United States or another country and (ii) has applied in writing to the Department, on forms prepared and furnished by the Department, for licensure under this Act. This temporary right to act as a community association manager shall expire 6 months after the filing of his or her written application to the Department; upon the withdrawal of the

- 1 application for licensure under this Act; or upon delivery of a
- 2 notice of intent to deny the application from the Department;
- 3 or upon the denial of the application by the Department,
- 4 whichever occurs first.
- 5 (Source: P.A. 98-365, eff. 1-1-14.)
- 6 (225 ILCS 427/25)
- 7 (Section scheduled to be repealed on January 1, 2022)
- 8 Sec. 25. Community Association Manager Licensing and 9 Disciplinary Board.
- 10 (a) There is hereby created the Community Association
- 11 Manager Licensing and Disciplinary Board, which shall consist
- of 7 members appointed by the Secretary. All members must be
- 13 residents of the State and must have resided in the State for
- 14 at least 5 years immediately preceding the date of appointment.
- 15 Five members of the Board must be licensees under this Act, at
- 16 least two members of which shall be supervising community
- 17 association managers. Two members of the Board shall be owners
- of, or hold a shareholder's interest in, a unit in a community
- 19 association at the time of appointment who are not licensees
- 20 under this Act and have no direct affiliation or work
- 21 experience with the community association's community
- 22 association manager. This Board shall act in an advisory
- 23 capacity to the Department.
- 24 (b) <u>Each member's term</u> <u>Members serving on the Board on the</u>
- 25 <u>effective date of this amendatory Act of the 100th General</u>

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- Assembly may serve the remainder of their unexpired terms. 1 2 Thereafter, the members' terms shall be for 4 years or until 3 his or her successor is appointed and expire upon completion of the term. No member shall be reappointed to the Board for a 4 5 term that would cause his or her cumulative service to the Board to exceed 10 years. Appointments to fill vacancies shall 6 7 be made by the Secretary for the unexpired portion of the term. 8 The Secretary shall remove from the Board any member whose 9 license has become void or has been revoked or suspended and 10 may remove any member of the Board for neglect of duty, 11 misconduct, or incompetence. A member who is subject to formal 12 disciplinary proceedings shall disqualify himself or herself 13 from all Board business until the charge is resolved. A member also shall disqualify himself or herself from any matter on 14 15 which the member cannot act objectively.
- 16 (c) Four Board members shall constitute a quorum. A quorum is required for all Board decisions.
 - (d) The Board shall elect annually, at its first meeting of the fiscal year, a chairperson and vice chairperson.
 - (e) Each member shall receive reimbursement as set by the Governor's Travel Control Board for expenses incurred in carrying out the duties as a Board member. The Board shall be compensated as determined by the Secretary.
- 24 (f) The Board may recommend policies, procedures, and rules 25 relevant to the administration and enforcement of this Act.
- 26 (Source: P.A. 100-886, eff. 8-14-18.)

1	(225 ILCS 427/30)
2	(Section scheduled to be repealed on January 1, 2022)
3	Sec. 30. Powers and duties of the Department. The
4	Department may exercise the following functions, powers and
5	duties:
6	(a) formulate rules for the administration and
7	enforcement of this Act;
8	(b) prescribe forms to be issued for the administration
9	and enforcement of this Act and utilize regular or
10	electronic mail, at the discretion of the Department, to
11	send notices, pleadings, and other information to
12	applicants and licensees;
13	(c) conduct hearings or proceedings to refuse to issue
14	$\underline{\text{or}}_{7}$ renew, $\underline{\text{or to}}$ suspend, revoke, place on probation,
15	reprimand, or take disciplinary or non-disciplinary action
16	as the Department may deem appropriate under this Act;
17	(d) (blank); maintain a roster of the names and
18	addresses of all licensees in a manner as deemed
19	appropriate by the Department; and
20	(e) seek the advice and expert knowledge of the Board
21	on any matter relating to the administration and
22	enforcement of this Act; and.
23	(f) exercise any and all general powers and duties set
24	forth in Section 2105-15 of the Professional Regulation Law
25	of the Civil Administrative Code of Illinois.

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- 1 (Source: P.A. 96-726, eff. 7-1-10.)
- 2 (225 ILCS 427/40)
- 3 (Section scheduled to be repealed on January 1, 2022)
- Sec. 40. Qualifications for licensure as a community association manager.
 - (a) No person shall be qualified for licensure as a community association manager under this Act, unless he or she has applied in writing on the prescribed forms and has paid the required, nonrefundable fees and meets all of the following qualifications:
- 11 (1) He or she is at least 18 years of age.
 - (1.5) He or she successfully completed a 4-year course of study in a high school, secondary school, an equivalent course of study approved by the state in which the school is located, or possess a high school equivalency certificate that shall be verified under oath by the applicant.
 - (2) He or she provides satisfactory evidence of having completed at least 20 classroom hours in community association management courses approved by the Board.
 - (3) He or she has passed an examination authorized by the Department.
 - (4) He or she has not committed an act or acts, in this or any other jurisdiction, that would be a violation of this Act.

(5) He or she is of good moral character. In
determining moral character under this Section, the
Department may take into consideration whether the
applicant has engaged in conduct or activities that would
constitute grounds for discipline under this Act. Good
moral character is a continuing requirement of licensure
Conviction of crimes may be used in determining moral
character, but shall not constitute an absolute bar to
licensure.

- (6) He or she has not been declared by any court of competent jurisdiction to be incompetent by reason of mental or physical defect or disease, unless a court has subsequently declared him or her to be competent.
- (7) He or she complies with any additional qualifications for licensure as determined by rule of the Department.
- (b) The education requirement set forth in item (2) of subsection (a) of this Section shall not apply to persons holding a real estate managing broker or real estate broker license in good standing issued under the Real Estate License Act of 2000.
- (c) (Blank). The examination and initial education requirement of items (2) and (3) of subsection (a) of this Section shall not apply to any person who within 6 months from the effective date of the requirement for licensure, as set forth in Section 170 of this Act, applies for a license by

providing	satisfactor	y evidence	to t	the Dep	artment	of
qualifying	g experience	or educatio	n, as m	ay be s	ct forth	by
rule, incl	uding without	: limitation	evidenc	e that h	e or she	has
practiced	-community as	sociation m a	anagement	t for a	period o :	f 5
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- (d) Applicants have $\underline{2}$ years from the date of application to complete the application process. If the process has not been completed within the $\underline{2}$ years, the application shall be denied, the fee shall be forfeited, and the applicant must reapply and meet the requirements in effect at the time of re-application.
- (e) The Department shall not require applicants to report the following information and shall not consider the following criminal history records in connection with an application for licensure or registration:
 - (1) juvenile adjudications of delinquent minors as defined in Section 5-105 of the Juvenile Court Act of 1987 subject to the restrictions set forth in Section 5-130 of that Act;
 - (2) law enforcement records, court records, and conviction records of an individual who was 17 years old at the time of the offense and before January 1, 2014, unless the nature of the offense required the individual to be tried as an adult;
 - (3) records of arrest not followed by a charge or conviction;

1	(4) records of arrest in which the charges were
2	dismissed unless related to the practice of the profession;
3	however, applicants shall not be asked to report any
4	arrests, and an arrest not followed by a conviction shall
5	not be the basis of a denial and may be used only to assess
6	an applicant's rehabilitation;
7	(5) convictions overturned by a higher court; or
8	(6) convictions or arrests that have been sealed or
9	expunged.
10	(f) A licensee shall report to the Department, in a manner
11	prescribed by the Department, any plea of guilty or nolo
12	contendere to forgery, embezzlement, obtaining money under
13	false pretenses, larceny, extortion, conspiracy to defraud, or
14	any similar offense or offenses or any conviction of a felony
15	involving moral turpitude that occurs during the licensee's
16	term of licensure.
17	(Source: P.A. 100-892, eff. 8-14-18.)
18	(225 ILCS 427/41 new)
19	Sec. 41. Qualifications for licensure as a community
20	association management firm. Any person who desires to obtain a
21	<pre>community association management firm license must:</pre>
22	(1) apply to the Department on forms prescribed by the
23	Department and pay the required fee;
24	(2) provide evidence to the Department that the
25	community association management firm has a licensed

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L	designated	community	association	manager:

- 2 (3) be authorized to conduct business in the State of 3 Illinois and provide proof of such authorization to the
- 4 Department; and
- 5 (4) comply with all requirements as may be set forth by rule.
- 7 (225 ILCS 427/45)

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- 8 (Section scheduled to be repealed on January 1, 2022)
- 9 Sec. 45. Examinations.
- 10 (a) The Department shall authorize examinations of
 11 applicants for licensure as a community association manager at
 12 such times and places as it may determine. The examination of
 13 applicants shall be of a character to give a fair test of the
 14 qualifications of the applicant to practice as a community
 15 association manager.
 - (b) Applicants for examination shall be required to pay, either to the Department or the designated testing service, a fee covering the cost of providing the examination.
 - (c) The Department may employ consultants to prepare and conduct for the purpose of preparing and conducting examinations.
 - (d) An applicant shall be eligible to take the examination only after successfully completing the education requirements set forth in this Act and attaining the minimum education and age required under this Act.

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(e) (Blank). The examination approved by the Department should utilize the basic principles of professional testing standards utilizing psychometric measurement. The examination shall use standards set forth by the National Organization for Competency Assurances and shall be approved by the Department.

(Source: P.A. 96-726, eff. 7-1-10.)

(225 ILCS 427/50)

- 8 (Section scheduled to be repealed on January 1, 2022)
- 9 Sec. 50. Community association management firm.
 - (a) No corporation, partnership, limited liability company, or other legal entity shall provide or offer to provide community association management services, unless it has applied in writing on the prescribed forms and has paid the required nonrefundable fees and provided evidence to the Department that the firm has designated a licensed supervising community association manager to supervise and manage the firm. Having a A designated supervising community association manager shall be a continuing requirement of firm licensure. No supervising community association manager may be the supervising community association manager for more than one firm.
 - (b) Any corporation, partnership, limited liability company, or other legal entity that is providing, or offering to provide, community association management services and is not in compliance with $\underline{\text{this}}$ Section $\underline{\text{50}}$ and other provisions of

- this Act shall be subject to the <u>civil penalties</u>, fines, injunctions, cease and desist provisions, and penalties
- 3 provided for in Sections 90, 92, and 155 of this Act.
- (c) No community association manager may be the designated 4 community association manager licensee in charge for more than 5 one firm, corporation, limited liability company, partnership, 6 or other legal entity. The designated community association 7 manager shall be responsible for the actions of all licensed 8 9 community association managers and unlicensed persons purporting to act on behalf of, or holding themselves out as 10 11 acting on behalf of, the community association management firm.
- 12 <u>(d) The Department may adopt rules and set all necessary</u>
 13 requirements for the implementation of this Section.
- 14 (Source: P.A. 98-365, eff. 1-1-14.)
- 15 (225 ILCS 427/55)
- 16 (Section scheduled to be repealed on January 1, 2022)
- 17 Sec. 55. Fidelity insurance; segregation of accounts.
- 18 (a) The <u>designated</u> supervising community association
 19 manager or the community association management firm with which
 20 he or she is employed shall not have access to and disburse
 21 community association funds unless each of the following
- 22 conditions occur:
- 23 (1) There is fidelity insurance in place to insure 24 against loss or for theft of community association funds.
- 25 (2) The fidelity insurance is not less than all moneys

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under the control of the <u>designated</u> supervising community association manager or the employing community association management firm for the association.

- community association manager, <u>all other licensees</u> supervising community association manager, and all partners, officers, and employees of the community association management firm during the term of the insurance coverage, which shall be at least for the same term as the service agreement between the community association management firm or supervising community association management firm or supervising community association manager as well as the community association officers, directors, and employees.
- (4) The insurance company issuing the fidelity insurance may not cancel or refuse to renew the bond without giving at least 10 days' prior written notice.
- (5) Unless an agreement between the community association and the designated supervising community association manager the community association or management firm provides to the contrary, a community association may secure and pay for the fidelity insurance required by this Section. The designated supervising community association manager, all other licensees, and or the community association management firm must be named as additional insured parties on the community association policy.

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- (b) A community association management firm that provides community association management services for more than one community association shall maintain separate, segregated accounts for each community association or, with the consent of the community association, combine the accounts of one or more community associations, but in that event, separately account for the funds of each community association. The funds shall not, in any event, be commingled with the supervising community association manager's or community association management firm's funds. The funds shall not be commingled with the funds of the community association manager, the community association management firm, or any other community association. The maintenance of such accounts shall be custodial, and such accounts shall be in the name of the respective community association or community association manager or Community Association Management Agency as the agent for the association.
- (c) The <u>designated</u> supervising community association manager or community association management firm shall obtain the appropriate general liability and errors and omissions insurance, as determined by the Department, to cover any losses or claims against <u>a</u> the supervising community association manager, the designated community association manager, or the community association management firm.
- (d) The Department shall have authority to promulgate additional rules regarding insurance, fidelity insurance and

- 1 all accounts maintained and to be maintained by a community
- 2 association manager, designated supervising community
- 3 association manager, or community association management firm.
- 4 (Source: P.A. 98-365, eff. 1-1-14.)
- 5 (225 ILCS 427/60)
- 6 (Section scheduled to be repealed on January 1, 2022)
- Sec. 60. Licenses; renewals; restoration; person in military service.
- 9 (a) The expiration date, fees, and renewal period for each
- 10 license issued under this Act shall be set by rule. The
- 11 Department may promulgate rules requiring continuing education
- 12 and set all necessary requirements for such, including but not
- limited to fees, approved coursework, number of hours, and
- waivers of continuing education.
- 15 (b) Any licensee who has permitted his, her, or its license
- 16 to expire may have the license restored by making application
- to the Department and filing proof acceptable to the Department
- of fitness to have his, her, or its license restored, by which
- 19 may include sworn evidence certifying to active practice in
- another jurisdiction satisfactory to the Department, complying
- 21 with any continuing education requirements, and paying the
- 22 required restoration fee.
- 23 (c) Any If the person has not maintained an active practice
- 24 in another jurisdiction satisfactory to the Department, the
- 25 Department shall determine, by an evaluation program

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established by rule, the person's fitness to resume active status and may require the person to complete a period of evaluated clinical experience and successful completion of a practical examination. However, any person whose license expired while (i) in federal service on active duty with the Armed Forces of the United States or called into service or training with the State Militia or (ii) in training or education under the supervision of the United preliminary to induction into the military service may have his or her license renewed or restored without paying any lapsed renewal fees if, within 2 years after honorable termination of the service, training or education, except under condition other than honorable, he or she furnishes the Department with satisfactory evidence to the effect that he or she has been so engaged and that the service, training, or education has been so honorably terminated.

- (d) A community association manager <u>or</u> community association management firm or supervising community association manager who notifies the Department, in <u>a manner</u> writing on forms prescribed by the Department, may place his, her, or its license on inactive status <u>for a period not to exceed 2 years</u> and shall be excused from the payment of renewal fees until the person notifies the Department in writing of the intention to resume active practice.
- (e) A community association manager or, community association management firm, or supervising community

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association manager requesting that his, her, or its license be changed from inactive to active status shall be required to pay the current renewal fee and shall also demonstrate compliance

with the continuing education requirements.

- (f) No Any licensee with a nonrenewed or on inactive license status or community association management firm operation without a designated community association manager shall not provide community association management services as
- 10 (g) Any person violating subsection (f) of this Section 11 shall be considered to be practicing without a license and will 12 be subject to the disciplinary provisions of this Act.
- 13 (h) The Department shall not renew a license if the
 14 licensee has an unpaid fine from a disciplinary matter or an
 15 unpaid fee from a non-disciplinary action imposed by the
 16 Department until the fine or fee is paid to the Department or
 17 the licensee has entered into a payment plan and is current on
 18 the required payments.
- 19 <u>(i) The Department shall not issue a license if the</u>
 20 <u>applicant has an unpaid fine imposed by the Department for</u>
 21 <u>unlicensed practice until the fine is paid to the Department or</u>
 22 <u>the applicant has entered into a payment plan and is current on</u>
 23 the required payments.
- 24 (Source: P.A. 98-365, eff. 1-1-14.)

set forth in this Act.

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(Section	scheduled	to be	repealed	on	January	1,	2022)
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2 Sec. 70. Penalty for insufficient funds; payments. Any 3 person who:

(1) delivers a check or other payment to the Department that is returned to the Department unpaid by the financial institution upon which it is drawn; or

(2) presents a credit or debit card for payment that is invalid or expired or against which charges by the Department are declined or dishonored;

shall pay to the Department, in addition to the amount already owed to the Department, a fine of \$50. The Department shall notify the person that payment of fees and fines shall be paid to the Department by certified check or money order within 30 calendar days after notification. If, after the expiration of 30 days from the date of the notification, the person has failed to submit the necessary remittance, the Department shall automatically terminate the license or deny the application, without hearing. If, after termination or denial, the person seeks a license, he, she, or it shall apply to the Department for restoration or issuance of the license and pay all fees and fines due to the Department. The Department may establish a fee for the processing of an application for restoration of a license to pay all expenses of processing this application. The Secretary may waive the fines due under this Section in individual cases where the Secretary finds that the fines would be unreasonable or unnecessarily burdensome.

SB3264

1 (Source: P.A. 98-365, eff. 1-1-14.)

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2 (225 ILCS 427/75)
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- 3 (Section scheduled to be repealed on January 1, 2022)
- 4 Sec. 75. Endorsement. The Department may issue a community
- 5 association manager or supervising community association
- 6 manager license, without the required examination, to an
- 7 applicant licensed under the laws of another state if the
- 8 requirements for licensure in that state are, on the date of
- 9 licensure, substantially equal to the requirements of this Act
- or to a person who, at the time of his or her application for
- 11 licensure, possessed individual qualifications that were
- 12 substantially equivalent to the requirements then in force in
- 13 this State. An applicant under this Section shall pay all of
- the required fees.
- 15 All applicants under this Act Applicants have 2 3 years
- 16 from the date of application to complete the application
- 17 process. If the process has not been completed within the 2 $\frac{3}{2}$
- 18 years, the application shall be denied, the fee shall be
- 19 forfeited, and the applicant must reapply and meet the
- 20 requirements in effect at the time of reapplication.
- 21 (Source: P.A. 98-365, eff. 1-1-14.)
- 22 (225 ILCS 427/85)
- 23 (Section scheduled to be repealed on January 1, 2022)
- Sec. 85. Grounds for discipline; refusal, revocation, or

1 suspension.

- (a) The Department may refuse to issue or renew a license, or may place on probation, reprimand, suspend, or revoke any license, or take any other disciplinary or non-disciplinary action as the Department may deem proper and impose a fine not to exceed \$10,000 for each violation upon any licensee or applicant under this Act or any person or entity who holds himself, herself, or itself out as an applicant or licensee for any one or combination of the following causes:
 - (1) Material misstatement in furnishing information to the Department.
 - (2) Violations of this Act or its rules.
 - (3) Conviction of or entry of a plea of guilty or plea of nolo contendere to a felony or a misdemeanor under the laws of the United States, any state, or any other jurisdiction or entry of an administrative sanction by a government agency in this State or any other jurisdiction. Action taken under this paragraph (3) for a misdemeanor or an administrative sanction is limited to a misdemeanor or administrative sanction that has as an essential element dishonesty or fraud, that involves larceny, embezzlement, or obtaining money, property, or credit by false pretenses or by means of a confidence game, or that is directly related to the practice of the profession.
 - (4) Making any misrepresentation for the purpose of obtaining a license or violating any provision of this Act

- 1 or its rules.
- 2 (5) Professional incompetence.
- 3 (6) Gross negligence.
 - (7) Aiding or assisting another person in violating any provision of this Act or its rules.
 - (8) Failing, within 30 days, to provide information in response to a request made by the Department.
 - (9) Engaging in dishonorable, unethical, or unprofessional conduct of a character likely to deceive, defraud or harm the public as defined by the rules of the Department, or violating the rules of professional conduct adopted by the Department.
 - (10) Habitual or excessive use or addiction to alcohol, narcotics, stimulants, or any other chemical agent or drug that results in the inability to practice with reasonable judgment, skill, or safety.
 - (11) Having been disciplined by another state, the District of Columbia, a territory, a foreign nation, or a governmental agency authorized to impose discipline if at least one of the grounds for the discipline is the same or substantially equivalent of one of the grounds for which a licensee may be disciplined under this Act. A certified copy of the record of the action by the other state or jurisdiction shall be prima facie evidence thereof.
 - (12) Directly or indirectly giving to or receiving from any person, firm, corporation, partnership or association

any fee, commission, rebate, or other form of compensation for any professional services not actually or personally rendered.

- (13) A finding by the Department that the licensee, after having his, her, or its license placed on probationary status, has violated the terms of probation.
- (14) Willfully making or filing false records or reports relating to a licensee's practice, including but not limited to false records filed with any State or federal agencies or departments.
- (15) Being named as a perpetrator in an indicated report by the Department of Children and Family Services under the Abused and Neglected Child Reporting Act and upon proof by clear and convincing evidence that the licensee has caused a child to be an abused child or neglected child as defined in the Abused and Neglected Child Reporting Act.
- (16) Physical illness or mental illness or impairment, including, but not limited to, deterioration through the aging process or loss of motor skill that results in the inability to practice the profession with reasonable judgment, skill, or safety.
- (17) Solicitation of professional services by using false or misleading advertising.
- (18) A finding that licensure has been applied for or obtained by fraudulent means.
 - (19) Practicing or attempting to practice under a name

other than the full name as shown on the license or any other legally authorized name <u>unless approved by the Department.</u>

- (20) Gross overcharging for professional services including, but not limited to, (i) collection of fees or moneys for services that are not rendered; and (ii) charging for services that are not in accordance with the contract between the licensee and the community association.
- (21) Improper commingling of personal and client funds in violation of this Act or any rules promulgated thereto.
- (22) Failing to account for or remit any moneys or documents coming into the licensee's possession that belong to another person or entity.
- (23) Giving differential treatment to a person that is to that person's detriment on the basis because of race, color, ereed, sex, ancestry, age, order of protection status, marital status, physical or mental disability, military status, unfavorable discharge from military status, sexual orientation, pregnancy, religion, or national origin.
- (24) Performing and charging for services without reasonable authorization to do so from the person or entity for whom service is being provided.
- (25) Failing to make available to the Department, upon request, any books, records, or forms required by this Act.

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1	(26) Purporting to be a <u>designated</u> supervising
2	community association manager of a firm without active
3	participation in the firm and having been designated as
4	such.
5	(27) Failing to make available to the Department at the
6	time of the request any indicia of licensure or
7	registration issued under this Act.
8	(28) Failing to maintain and deposit funds belonging to
9	a community association in accordance with subsection (b)
10	of Section 55 of this Act.
11	(29) Violating the terms of a disciplinary order issued
12	by the Department.
13	(30) Operating a community association management firm
14	without a designated community association manager who
15	holds an active community association manager license.
16	(31) For a designated community association manager,
17	failing to meet the requirements for acting as a designated
18	community association manager.
19	(32) Failing to disclose to a community association any
20	compensation received by a licensee from a third party in
21	connection with or related to a transaction entered into by
22	the licensee on behalf of the community association.
23	(33) Failing to disclose to a community association, at
24	the time of making the referral, that a licensee: (A) has

greater than a 1% ownership interest in a third party to

which it refers the community association or (B) receives

or may receive dividends or other profit sharing
distributions from a third party, other than a publicly
held or traded company, to which it refers the community
association.

- (b) (Blank).
- (c) The determination by a circuit court that a licensee is subject to involuntary admission or judicial admission, as provided in the Mental Health and Developmental Disabilities Code, operates as an automatic suspension. The suspension will terminate only upon a finding by a court that the patient is no longer subject to involuntary admission or judicial admission and the issuance of an order so finding and discharging the patient, and upon the recommendation of the Board to the Secretary that the licensee be allowed to resume his or her practice as a licensed community association manager.
- (d) In accordance with subsection (g) of Section 2105-15 of the Department of Professional Regulation Law of the Civil Administrative Code of Illinois (20 ILCS 2105/2105 15), the Department may refuse to issue or renew or may suspend the license of any person who fails to file a return, to pay the tax, penalty, or interest shown in a filed return, or to pay any final assessment of tax, penalty, or interest, as required by any tax Act administered by the Department of Revenue, until such time as the requirements of that tax Act are satisfied.
- (e) In accordance with subdivision (a)(5) of Section 2105-15 of the Department of Professional Regulation Law of the

Civil Administrative Code of Illinois (20 ILCS 2105/2105-15) and in cases where the Department of Healthcare and Family Services (formerly Department of Public Aid) has previously determined that a licensee or a potential licensee is more than 30 days delinquent in the payment of child support and has subsequently certified the delinquency to the Department, the Department may refuse to issue or renew or may revoke or suspend that person's license or may take other disciplinary action against that person based solely upon the certification of delinquency made by the Department of Healthcare and Family Services.

(f) (Blank). In enforcing this Section, the Department or Board upon a showing of a possible violation may compel a licensee or an individual licensed to practice under this Act, or who has applied for licensure under this Act, to submit to a mental or physical examination, or both, as required by and at the expense of the Department. The Department or Board may order the examining physician to present testimony concerning the mental or physical examination of the licensee or applicant. No information shall be excluded by reason of any common law or statutory privilege relating to communications between the licensee or applicant and the examining physician. The examining physicians shall be specifically designated by the Board or Department. The individual to be examined may have, at his or her own expense, another physician of his or her choice present during all aspects of this examination.

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Failure of an individual to submit to a mental or physical examination, when directed, shall be grounds for suspension of his or her license or denial of his or her application or renewal until the individual submits to the examination if the Department finds, after notice and hearing, that the refusal to submit to the examination was without reasonable cause.

If the Department or Board finds an individual unable to practice because of the reasons set forth in this Section, Department or Board may require that individual to submit to care, counseling, or treatment by physicians approved or designated by the Department or Board, as a condition, term, or restriction for continued, reinstated, or renewed licensure to practice; or, in lieu of care, counseling, or treatment, the Department may file, or the Board may recommend to the Department to file, a complaint to immediately suspend, revoke, deny, or otherwise discipline the license of the individual. An individual whose license was granted, continued, reinstated, renewed, disciplined or supervised subject to such terms, conditions, or restrictions, and who fails to comply with such terms, conditions, or restrictions, shall be referred to the Secretary for a determination as to whether the individual shall have his or her license suspended immediately, pending a hearing by the Department.

In instances in which the Secretary immediately suspends a person's license under this Section, a hearing on that person's license must be convened by the Department within 30 days after

the suspension and completed without appreciable delay. The Department and Board shall have the authority to review the subject individual's record of treatment and counseling regarding the impairment to the extent permitted by applicable federal statutes and regulations safeguarding the confidentiality of medical records.

An individual licensed under this Act and affected under this Section shall be afforded an opportunity to demonstrate to the Department or Board that he or she can resume practice in compliance with acceptable and prevailing standards under the provisions of his or her license.

12 (Source: P.A. 100-872, eff. 8-14-18.)

13 (225 ILCS 427/86 new)

Sec. 86. Illegal discrimination. When there has been an adjudication in a civil or criminal proceeding that a community association manager or community association management firm has illegally discriminated while engaged in any activity for which a license is required under this Act, the Department, upon the recommendation of the Board as to the extent of the suspension or revocation, shall suspend or revoke the license of that licensee in a timely manner, unless the adjudication is in the appeal process. When there has been an order in an administrative proceeding finding that a licensee has illegally discriminated while engaged in any activity for which a license is required under this Act, the Department, upon

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- 1 recommendation of the Board as to the nature and extent of the
- 2 discipline, shall take one or more of the disciplinary actions
- 3 provided for in Section 85 of this Act in a timely manner,
- 4 unless the administrative order is in the appeal process.
- 5 (225 ILCS 427/90)
- 6 (Section scheduled to be repealed on January 1, 2022)
- 7 Sec. 90. Violations; injunctions; cease and desist orders.
- (a) If any person violates a provision of this Act, the 8 9 Secretary may, in the name of the People of the State of 10 Illinois, through the Attorney General of the State of 11 Illinois, petition for an order enjoining the violation or for 12 an order enforcing compliance with this Act. Upon the filing of 13 a verified petition in court, the court may issue a temporary 14 restraining order, without notice or bond, 15 preliminarily and permanently enjoin the violation. If it is 16 established that the person has violated or is violating the injunction, the Court may punish the offender for contempt of 17 court. Proceedings under this Section are in addition to, and 18 19 not in lieu of, all other remedies and penalties provided by this Act. 20
 - (b) If any person <u>provides</u>, entity or other business may provide community association management services or <u>provides</u> provide services as <u>a</u> community association manager to any community association in this State without having a valid license under this Act <u>or</u>, <u>in the case of a community</u>

Section.

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- association management firm, without a designated community
 association manager, then any licensee, any interested party or
 any person injured thereby may, in addition to the Secretary,
 petition for relief as provided in subsection (a) of this
- 6 (c) Whenever in the opinion of the Department any person, 7 entity or other business violates any provision of this Act, 8 the Department may issue a rule to show cause why an order to 9 cease and desist should not be entered against such person, 10 firm or other entity. The rule shall clearly set forth the 11 grounds relied upon by the Department and shall provide a 12 period of at least 7 days from the date of the rule to file an 13 answer to the satisfaction of the Department. If the person, 14 firm or other entity fails to file an answer satisfactory to 15 the Department, the matter shall be considered as a default and 16 the Department may cause an order to cease and desist to be 17 issued immediately.
- 18 (Source: P.A. 96-726, eff. 7-1-10.)
- 19 (225 ILCS 427/92)
- 20 (Section scheduled to be repealed on January 1, 2022)
- 21 Sec. 92. Unlicensed practice; violation; civil penalty.
- 22 (a) Any person, entity or other business who practices, 23 offers to practice, attempts to practice, or holds himself, 24 herself or itself out to practice as a community association 25 manager or community association management firm or provides

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provide services as a community association manager or community association management firm to any community association in this State without being licensed under this Act or, in the case of a community association management firm, without a designated community association manager shall, in addition to any other penalty provided by law, pay a civil penalty to the Department in an amount not to exceed \$10,000 for each offense, as determined by the Department. The civil penalty shall be assessed by the Department after a hearing is held in accordance with the provisions set forth in this Act

regarding the provision of a hearing for the discipline of a

- 13 (b) The Department may investigate any and all unlicensed activity.
- 15 (c) The civil penalty shall be paid within 60 days after
 16 the effective date of the order imposing the civil penalty. The
 17 order shall constitute a judgment and may be filed and
 18 execution had thereon in the same manner as any judgment from
 19 any court of record.
- 20 (Source: P.A. 98-365, eff. 1-1-14.)
- 21 (225 ILCS 427/95)

licensee.

- 22 (Section scheduled to be repealed on January 1, 2022)
- Sec. 95. Investigation; notice and hearing. The Department may investigate the actions or qualifications of a person, entity, or other business applying for, holding or claiming to

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hold, or holding himself, herself, or itself out as having a license or rendering or offering to render services for which a license is required by this Act and may notify their designated community association manager, if any, of the pending investigation. Before suspending, revoking, placing probationary status, or taking any other disciplinary action as the Department may deem proper with regard to any license, at least 30 days before the date set for the hearing, the Department shall (i) notify the accused and their designated community association manager, if any, in writing of any charges made and the time and place for a hearing on the charges before the Board, (ii) direct the accused individual or entity to file a written answer to the charges with the Board under oath within 20 days after the service on the accused him or her of such notice, and (iii) inform the accused person, entity or other business that if it the person, entity, or other business fails to file an answer, default will be taken against it such person, entity, or other business and the license of such person, entity, or other business may be suspended, revoked, placed on probationary status, or other disciplinary action taken with regard to the license, including limiting the scope, nature, or extent of his or her practice, as the Department may deem proper. The Department shall serve notice under this Section by regular or electronic Written notice may be served by personal delivery or by registered or certified mail to the applicant or licensee at his or her last

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address of record or email address of record as provided to with the Department. If the accused In case the person fails to file an answer after receiving notice, his or her license may, in the discretion of the Department, be suspended, revoked, or placed on probationary status, or the Department may take whatever disciplinary action deemed proper, including limiting the scope, nature, or extent of the person's practice or the imposition of a fine, without a hearing, if the act or acts charged constitute sufficient grounds for such action under this Act. The written answer shall be served by personal delivery or regular, certified delivery, or certified or registered mail to the Department. At the time and place fixed in the notice, the Department shall proceed to hear the charges and the parties or their counsel shall be accorded ample opportunity to present such statements, testimony, evidence, and argument as may be pertinent to the charges or to the defense thereto. The Department may continue such hearing from time to time. At the discretion of the Secretary after having first received the recommendation of the Board, the accused person's license may be suspended or revoked placed on probationary status or the Department may take whatever disciplinary action considered proper, including limiting the scope, nature, or extent of the person's practice or the imposition of a fine if the act or acts charged constitute sufficient grounds for that action under this Act. A copy of the Department's final order shall be delivered to the

- 1 accused's designated community association manager or, if the
- 2 accused is directly employed by a community association, to the
- 3 board of managers of that association if known to the
- 4 Department, if the evidence constitutes sufficient grounds for
- 5 such action under this Act.
- 6 (Source: P.A. 96-726, eff. 7-1-10; 97-333, eff. 8-12-11.)
- 7 (225 ILCS 427/115)
- 8 (Section scheduled to be repealed on January 1, 2022)
- 9 Sec. 115. Rehearing. At the conclusion of a hearing and 10 following deliberation by the Board, a copy of the Board's 11 report shall be served upon the applicant, licensee, or unlicensed person by the Department, either personally or as 12 provided in this Act for the service of a notice of hearing In 13 any hearing involving disciplinary action against a licensee, a 14 15 copy of the Board's report shall be served upon the respondent 16 by the Department, either personally or as provided in this Act for the service of the notice of hearing. Within 20 calendar 17 18 days after service, the respondent may present to the 19 Department a motion in writing for a rehearing that shall 20 specify the particular grounds for rehearing. If no motion for 21 rehearing is filed, then upon the expiration of the time 22 specified for filing a motion, or if a motion for rehearing is denied, then upon denial, the Secretary may enter an order in 23 24 accordance with recommendations of the Board, except as provided in this Act. If the respondent orders from the 25

- 1 reporting service, and pays for, a transcript of the record
- 2 within the time for filing a motion for rehearing, the 20
- 3 calendar day period within which a motion may be filed shall
- 4 commence upon the delivery of the transcript to the respondent.
- 5 (Source: P.A. 96-726, eff. 7-1-10.)
- 6 (225 ILCS 427/120)
- 7 (Section scheduled to be repealed on January 1, 2022)
- 8 Sec. 120. Appointment of a hearing officer. The Secretary
- 9 has the authority to appoint any attorney duly licensed to
- 10 practice law in the State of Illinois to serve as the hearing
- officer in any action for refusal to issue or renew a license,
- or to discipline a licensee. The hearing officer has full
- authority to conduct the hearing. The hearing officer shall
- 14 report his or her findings and recommendations to the Board and
- the Secretary. At its next meeting following The Board has 60
- 16 calendar days from receipt of the report, the Board shall to
- 17 review the report of the hearing officer and present its
- 18 findings of fact, conclusions of law, and recommendations to
- 19 the Secretary.
- 20 If the Board fails to present its report within 30 calendar
- 21 days following its next meeting after receiving the report
- 22 within the 60 calendar day period, the respondent may request
- 23 in writing a direct appeal to the Secretary, in which case the
- 24 Secretary shall, within 7 calendar days after the request,
- 25 issue an order directing the Board to issue its findings of

fact, conclusions of law, and recommendations to the Secretary within 30 calendar days after such order.

If the Board fails to issue its findings of fact, conclusions of law, and recommendations within that time frame to the Secretary after the entry of such order, the Secretary shall, within 30 calendar days thereafter, issue an order based upon the report of the hearing officer and the record of the proceedings or issue an order remanding the matter back to the hearing officer for additional proceedings in accordance with the order.

If (i) a direct appeal is requested, (ii) the Board fails to issue its findings of fact, conclusions of law, and recommendations within the 30-day mandate from the Secretary or the Secretary fails to order the Board to do so, and (iii) the Secretary fails to issue an order within 30 calendar days thereafter, then the hearing officer's report is deemed accepted and a final decision of the Secretary.

Notwithstanding any other provision of this Section, if the Secretary, upon review, determines that substantial justice has not been done in the revocation, suspension, or refusal to issue or renew a license or other disciplinary action taken as the result of the entry of the hearing officer's report, the Secretary may order a rehearing by the same or other examiners. If the Secretary disagrees with the recommendation of the Board or the hearing officer, the Secretary may issue an order in contravention of either recommendation.

- 1 (Source: P.A. 96-726, eff. 7-1-10.)
- 2 (225 ILCS 427/145)
- 3 (Section scheduled to be repealed on January 1, 2022)
- 4 Sec. 145. Judicial review. All final administrative
- 5 decisions of the Department are subject to judicial review
- 6 under the Administrative Review Law and its rules. The term
- 7 "administrative decision" is defined as in Section 3-101 of the
- 8 Code of Civil Procedure. Proceedings for judicial review shall
- 9 be commenced in the circuit court of the county in which the
- 10 party applying for review resides; but if the party is not a
- 11 resident of this State, the venue shall be in Cook Sangamon
- 12 County.
- 13 (Source: P.A. 96-726, eff. 7-1-10.)
- 14 (225 ILCS 427/155)
- 15 (Section scheduled to be repealed on January 1, 2022)
- 16 Sec. 155. Violations; penalties.
- 17 (a) A person who violates any of the following provisions
- 18 shall be quilty of a Class A misdemeanor; a person who commits
- 19 a second or subsequent violation of these provisions is guilty
- 20 of a Class 4 felony:
- 21 (1) <u>Practicing or attempting to The practice of or</u>
- 22 attempted practice of or holding himself or herself out as
- 23 available to practice as a community association manager or
- 24 supervising community association manager without a

1 license.

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- (2) Operating or attempting Operation of or attempt to operate a community association management firm without a firm license or a designated supervising community association manager.
 - (3) Obtaining or attempting The obtaining of or the attempt to obtain any license or authorization issued under this Act by fraudulent misrepresentation.
- 9 (b) Whenever a licensee is convicted of a felony related to 10 the violations set forth in this Section, the clerk of the 11 court in any jurisdiction shall promptly report the conviction 12 to the Department and the Department shall immediately revoke 13 any license authorized under this Act held by that licensee. The licensee shall not be eliqible for licensure under this Act 14 15 until at least 5 years have elapsed since a felony conviction 16 or 3 years since release from confinement for the conviction, 17 whichever is later, without a subsequent conviction 10 years have elapsed since the time of full discharge from any sentence 18 19 imposed for a felony conviction. If any person in making any 20 oath or affidavit required by this Act swears falsely, the person is guilty of perjury and may be punished accordingly. 21
- 22 (Source: P.A. 98-365, eff. 1-1-14; 99-78, eff. 7-20-15.)
- 23 (225 ILCS 427/165)
- 24 (Section scheduled to be repealed on January 1, 2022)
- 25 Sec. 165. Home rule. The regulation and licensing of

- 1 community association managers, supervising community
- 2 association managers, and community association management
- 3 firms are exclusive powers and functions of the State. A home
- 4 rule unit may not regulate or license community association
- 5 managers, supervising community association managers, or
- 6 community association management firms. This Section is a
- 7 denial and limitation of home rule powers and functions under
- 8 subsection (h) of Section 6 of Article VII of the Illinois
- 9 Constitution.
- 10 (Source: P.A. 98-365, eff. 1-1-14.)
- 11 (225 ILCS 427/42 rep.)
- 12 (225 ILCS 427/80 rep.)
- 13 (225 ILCS 427/135 rep.)
- 14 (225 ILCS 427/170 rep.)
- 15 Section 15. The Community Association Manager Licensing
- and Disciplinary Act is amended by repealing Sections 42, 80,
- 17 135, and 170.
- 18 Section 99. Effective date. This Act takes effect upon
- 19 becoming law.

1 INDEX 2 Statutes amended in order of appearance 5 ILCS 80/4.32 3 5 ILCS 80/4.41 new 4 5 225 ILCS 427/10 225 ILCS 427/12 new 6 7 225 ILCS 427/15 225 ILCS 427/20 8 9 225 ILCS 427/25 10 225 ILCS 427/30 11 225 ILCS 427/40 225 ILCS 427/41 new 12 225 ILCS 427/45 13 225 ILCS 427/50 14 15 225 ILCS 427/55 16 225 ILCS 427/60 225 ILCS 427/70 17 225 ILCS 427/75 18 225 ILCS 427/85 19 20 225 ILCS 427/86 new 225 ILCS 427/90 21 22 225 ILCS 427/92

225 ILCS 427/95

225 ILCS 427/120

225 ILCS 427/115

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- 225 ILCS 427/145 1
- 225 ILCS 427/155 2
- 225 ILCS 427/165 3
- 225 ILCS 427/42 rep.
- 5 225 ILCS 427/80 rep.
- 6 225 ILCS 427/135 rep.
- 225 ILCS 427/170 rep. 7