**Section 1710.170 Relocation Tow Record Form**

a) Relocation Tow Record Forms or Relocation Tow Record Numbers must be purchased from the Commission.

b) A Relocation Tow Record Form or a form identified with a Relocation Tow Record Number and conforming to a Relocation Tow Record Form purchased from the Commission must be completed within 30 minutes after a relocated vehicle enters the relocator's facility, whether or not the relocated vehicle is subsequently reclaimed. The form will consist of an original and two copies. Each form will be identified by a serial number, which will also be printed on the copies.

c) At the time a relocated vehicle is released, all data fields of the Relocation Tow Record Form must be accurately completed to the extent the information needed to complete the data fields is available to the relocator. Where applicable, relocators shall provide on the Relocation Tow Record Form the reason why a particular data field is not available.

d) The Relocation Tow Record Forms and Relocation Tow Record Numbers will be available only at the Commission's office at 9511 West Harrison Street, Des Plaines, Illinois 60016, (847)294-4326.

e) The price charged for the Relocation Tow Record Forms and the Relocation Tow Record Numbers shall be $10.00 per form or number. Relocators shall be permitted to add $2.50 to the otherwise applicable rate for light duty relocations.

(Source: Amended at 34 Ill. Reg. 18470, effective January 1, 2011)