**Section 1001.40 Appearance of Attorney**

An attorney appearing in a representative capacity shall file a written notice of appearance with the Department of Administrative Hearings office where the formal hearing is requested or pending, identifying himself or herself by name, address, electronic mail address, website, facsimile number, telephone number, and Supreme Court registration number, and identifying the party represented.

(Source: Amended at 40 Ill. Reg. 834, effective December 31, 2015)