**Section 386.1150 Request for Hearing**

a) If a respondent elects to request a hearing, he shall submit a written request to the Director. The request shall:

1) state the name and address of the respondent and of the person signing the request, if different from the respondent;

2) state with respect to each allegation whether it is admitted or denied; and

3) state the issues to be raised by the respondent at the hearing.

b) After receiving a request for hearing which complies with the requirements of subsection (a), the Director shall request the Secretary to appoint a presiding officer. The designated presiding officer schedules a hearing for the earliest practicable date.

c) The presiding officer shall grant extensions of the time of the commencement of the hearing for good cause shown.