**Section 501.440 Grantee Accountability**

a) Grant Agreement

Grant recipients shall enter into a grant agreement with the Department expressing the grantee's assent to abide by the provisions of this Part, other Department rules, and any applicable State and federal statutes and regulations.

b) Reports and Audits

1) General Requirements

Grantees shall abide by the financial reporting and record keeping, audit standards and grant requirements of the Department outlined at 89 Ill. Adm. Code 507, 509 and 511.

2) Quarterly Reports

Actual expenditures for the purchase of goods and services shall be documented quarterly using the Department's Summary Expenditure Documentation Form.