**Section 501.400 Availability of Grants**

a) Funds are granted by the Department to local agencies for the purpose of providing services to participants.

b) These funds are awarded based on an open, competitive bid process set forth in this Subpart C. A Request for Proposal (RFP) will be issued by the Department and made available via the Department's website. Additionally, known providers and all interested parties will be notified of its availability in writing, and directed to the Department's website (www.state.il.us/agency/dhs). Written notice will also include the name and address of a Department contact person from whom potential applicants may request a hard copy of the RFP.

c) An RFP may require that the following information be submitted to the Department by local agency applicants, in the format specified in the RFP:

1) The project's proposed activities and services to participants.

2) The applicant's, PAIP's and their staffs' qualifications to provide the planned activities and services.

3) A project budget.

4) A budget justification.

5) Other information deemed necessary by the Department.