**Section 404.6 Provisions Pertaining to License**

a) A child care institution license is valid for four years unless revoked by the Department or voluntarily surrendered by the licensee.

b) The child care institution shall adhere to the provisions specified on the license.

c) The following changes in licensing status shall occur only upon prior approval of the Department:

1) the age or characteristics of children served;

2) the licensed capacity; or

3) the area within the institution used for children.

d) The license shall not be transferred to another person, or other legal entity, nor shall it be valid for a name or an address other than that shown on the license.

e) The license capacity of the institution shall not be increased unless the facility is in compliance with licensing standards.

f) A current license shall be displayed at the institution in an area visible to the public at all times.

g) There shall be no fee or charge for the license.

h) The institution's code of ethics adopted by the governing body must be at least as stringent as the Code of Ethics for Child Welfare Professionals (published by the Office of Communications, Department of Children and Family Services, 406 E. Monroe Street, Station #65, Springfield, Illinois 62701, May 1996, or found on the Department's website at www.state.il.us/dcfs).

(Source: Amended at 29 Ill. Reg. 9976, effective July 1, 2005)