**Section 403.31 Child Care Supervisors**

a) A group home shall employ at least one child care supervisor.

b) The duties of child care supervisors shall include but are not limited to:

1) Coordinate proper coverage and oversee the daily operations of the group home;

2) Provide direct supervision to child care staff and children in the group home;

3) Monitor activities of children and timely medication delivery;

4) Schedule appointments for children’s activities;

5) Plan and implement weekly skills groups;

6) Co-lead groups and activities;

7) Assist with rotating on-call duties;

8) Coach children on independent living skills such as housekeeping, shopping, meal preparation, and personal hygiene and activity planning; and

9) Engage with children about the children’s goals and interests.

c) All persons employed as child care supervisors are required to be in full compliance with all applicable requirements in Department laws and regulations, and must meet the qualifications in at least one of subsections (c)(1) through (4). A person qualifying under Sections 403.31(c)(2) or (3) must go through the approval processes described in Sections 403.32 through 403.35:

1) Be at least 25 years of age; have 60 semester hours of college credits; 2 years of full-time experience in a residential child care program; demonstrate skill in working with and managing children of the type served in the program; and demonstrate ability to work cooperatively with administration staff and persons external to the program; or

2) Bachelor’s degree in social work or related human services field; or

3) 5 years of supervised experience in a congregate care milieu.

4) Any individual employed as a child care supervisor prior to December 22, 2021, may continue to be so employed and is deemed qualified unless their employment changes.

(Source: Added at 46 Ill. Reg. 15249, effective August 26, 2022)