**Section 240.435 Withdrawing an Appeal**

a) The appellant/authorized representative, may withdraw the appeal at any time prior to or during the appeal process. The withdrawal may be submitted in writing or by telephone.

b) The Department shall acknowledge the withdrawal of appeal and advise the appellant/authorized representative that the appeal is formally closed, in writing, by certified mail, return receipt requested.

c) The Department shall furnish copies of the acknowledgment of withdrawal to all interested parties to the appeal.

(Source: Amended at 16 Ill. Reg. 11731, effective June 30, 1992)