**Section 220.675 Sanction Notification and Case Coordination Unit Right to Appeal**

a) The Department shall provide prior notification to the applicable AAA, or the AAA shall provide prior notification to the Department, of any sanctions being taken against a CCU.

b) The CCU shall be advised by the Department or AAA, as appropriate, (with a copy provided to the other) of any sanction(s) being taken. Notification to the CCU shall be sent registered mail, return receipt requested.

c) If the CCU receives notification of termination of contract/grant, the CCU may appeal the action and request that the Department review of the appeal be conducted either face-to-face or through a paperwork review of the relevant documentation.

d) If the CCU receives notification of any sanction other than termination, the CCU may appeal the action and request that the Department review of the appeal be conducted through a paperwork review of the relevant documentation.

e) All appeal requests must be made in accordance with Department appeal procedures which shall be included with the sanction notification.

f) The Director shall review the recommended written report of the appeal and the recommendation and make a final administrative decision to either sustain the appeal of the CCU and reinstate the CCU contract/grant or uphold the action of the Department and AAA to terminate the contract/grant.

1) Written notification of the final administrative decision shall be provided to the CCU by registered mail, return receipt requested, with a copy provided to the appropriate AAA.

2) The decision of the Director is final.

(Source: Added at 22 Ill. Reg. 3426, effective February 1, 1998)