**Section 160.85 Diligent Efforts to Serve Process**

The Department shall make diligent efforts to serve process upon a responsible relative when necessary to establish, modify or enforce support under Sections 160.60, 160.65 and 160.70, as follows:

a) The Department shall obtain information concerning:

1) the responsible relative's whereabouts, including without limitation:

A) the relative's home address;

B) the address of the relative's employer;

C) the addresses of family and friends who might know of the relative's whereabouts; or

D) places frequented by the relative; and

2) the responsible relative's identification, including without limitation:

A) the relative's Social Security Number; or

B) the relative's physical description;

b) The Department shall furnish such information to the Sheriff or other process server; and

c) When sufficient whereabouts and identification information for service continue to exist, the Department shall cause an alias summons to issue:

1) as soon as practicable after the first "not found" return; and

2) anytime new information is obtained; and

3) six months after each "not found" return, until service is effected.

(Source: Added at 17 Ill. Reg. 2272, effective February 11, 1993)