**Section 140.652 Terms of Assurances and Contracts**

A facility requesting reimbursement for developmental training (DT) services provided by a DMHDD certified DT program must submit to the Department an addendum to its provider agreement (Form DPA 1432) containing an assurance that the facility has a signed agreement with a certified (DT) program. This agreement must specify at a minimum:

a) the duration of the agreement;

b) conditions under which the agreement may be terminated prematurely by either party;

c) the number of hours per day, consistent with DMHDD certification requirements, that (DT) will be provided exclusive of transportation time and meal time;

d) a schedule of the days that (DT) services will be provided;

e) the responsibilities of both parties regarding the joint planning and delivery of services and the sharing of progress notes, and

f) the understandings agreed to by both parties regarding the documentation of attendance.

(Source: Amended at 14 Ill. Reg. 18508, effective October 30, 1990)