**Section 114.246 Budgeting Earned Income** **for** **Contractual Employees**

a) Contractual employees are:

1) construction workers with a written agreement to perform a task for specified compensation;

2) teachers;

3) substitute teachers in some school systems;

4) educational administrators; and

5) any person whose job duties and compensation are specified for a distinct time period by a written agreement.

b) The contractural income shall be averaged over the total period of the contract. This shall be done even though the income may be received in fewer months than are covered by contract.

c) Determination of eligibility shall be based on the averaged monthly income.

d) The amount of the assistance grant shall be based on the income the client anticipates to be received according to the contract during the payment month.

e) A determination of eligibility shall be conducted when the recipient's contract is renegotiated. For school employees, a determination of eligibility shall be conducted at the beginning of the academic year if the employee received a raise.

(Source: Amended at 26 Ill. Reg. 164, effective January 1, 2002)