**Section 2190.20 Definitions**

a) Whenever used in this Part, the following words and phrases shall have the meanings specified.

"Carpool" means an arrangement in which a group of people commute together by car.

"Code" means the Internal Revenue Code of 1954 (26 USC 1 et seq.) and applicable regulations, or any successor statute.

"Commuter Highway Vehicle" means any highway vehicle with seating capacity of at least 6 adults (not including the driver) for which at least 80% of the mileage use can reasonably be expected to be:

for purposes of transporting employees in connection with travel between their residence and their place of employment; and

on trips during which the number of employees transported for those purposes is at least one-half of the adult seating capacity of the vehicle (not including the driver).

"Compensation" means wages, salary or other compensation received by a Plan participant as reported on the participant's W-2 from the employer.

"Department" means the Illinois Department of Central Management Services.

"Eligible Employee" means any active State of Illinois employee working full-time or more than 50% of the average work week and who has payroll checks processed through the Office of the Comptroller for the State of Illinois. An eligible employee of the employer excludes independent contractors, temporary employees, and retirees who return to work for no longer than 75 days per year after they retire.

"Employer" means the State of Illinois, which includes all officers, boards, commissions, and agencies created by the Illinois Constitution, whether in the executive, legislative or judicial branch; all officers, departments, boards, commissions, agencies, institutions, authorities, universities, bodies politic and corporate of the State; and administrative units or corporate outgrowths of the State government that are created by or pursuant to statute other than units of local government and their officers, school districts and boards of election commissioners, and all administrative units and corporate outgrowths of the above as may be created by executive order of the Governor.

"Group Insurance Representative" or "GIR" means an individual who assists the Department with the administration of the Plan.

"Participant" means each eligible employee who participates in the Plan in accordance with Section 2190.210 of this Part.

"Pay Period" means a regular accounting period established by the State of Illinois for measuring and paying compensation earned by employees. A pay period may be monthly, semi-monthly or biweekly.

"Plan" means the State of Illinois Commuter Savings Program as set forth in this Part, and as may be amended from time to time in compliance with the Illinois Administrative Procedure Act [5 ILCS 100].

"Plan Administrator" means an organization, company or other entity designated by the Director to perform certain duties related to the administration of a specific plan in accordance with the terms of the contract between that organization and the Department.

"Plan Year" means the 12-consecutive-month period comprising the State fiscal year beginning July 1.

"Qualified Parking" means parking provided to the eligible employee on or near the business premises of the employer or on or near a location from where the eligible employee commutes to work by transportation on mass transit facilities, in a commuter highway vehicle or by carpool. This term shall not include any parking on or near property used by the eligible employee for residential purposes.

"Qualified Transportation Expenses" means:

mileage reimbursement, up to the federally set limits, for transportation in a commuter highway vehicle if the transportation is in connection with travel between the participant's residence and place of employment;

 any transit pass; or

 qualified parking.

"Reimbursement" means to pay a participant in the Plan for qualified transportation expenses.

"Transit Pass" means any pass, token, fare card, voucher or similar item entitling a person to transportation (or transportation at a reduced price) if the transportation is:

 on mass transit facilities (whether or not publicly owned); or

provided by any person in the business of transporting persons for compensation or hire if the transportation is provided in a highway vehicle with a seating capacity of at least 6 adults (not including the driver).

b) A pronoun or adjective in the masculine gender includes the feminine gender and

the singular includes the plural, unless the context clearly indicates otherwise.