**Section 1600.250 Sick Leave Accrual Schedule**

a) Under Section 15-113.4 of the Code, SURS grants service credit for unused sick leave.

b) A participant who retires within 60 days immediately following his or her termination with an employer covered under SURS or other system subject to the Retirement Systems Reciprocal Act [40 ILCS 5/20] is entitled to credit for service for that portion of unused and unpaid sick leave earned in the course of employment.

c) The employer must certify the number of unused and unpaid sick days consistent with subsection (e) on the member's termination report provided to SURS, or other form acceptable to SURS.

d) Service credit is granted for unused and unpaid sick leave verified by the employer in accordance with the following schedule:

1) 0-29 full calendar days and 0-19 full work days = no service credit

2) 30-90 full calendar days and 20-59 full work days = 0.25 years of service credit

3) 91-180 full calendar days and 60-119 full work days = 0.50 years of service credit

4) 181-270 full calendar days and 120-179 full work days = 0.75 years of service credit

5) 271 or more full calendar days and 180 or more full work days = 1 year of service credit

e) Only uncompensated, unused sick leave earned in accordance with an employer's sick leave accrual policy generally applicable to employees or a class of employees will be taken into account in calculating service credit under this Section. Any sick leave granted by an employer to facilitate the hiring, retirement, termination, or other special circumstances of a participant will not be taken into account in calculating service credit for retirement. Other unused benefits, such as vacation days or personal leave days, even if converted into sick leave under an employer's sick leave policy or contract, shall not be counted as unused sick leave under this Section.

f) If a participant transfers from one employer to another, the unused sick leave credited by the previous employer will be considered in determining service to be credited under this Section, even if the participant terminated prior to August 23, 1989 (the effective date of P.A. 86-272), so long as the subsequent employer did not credit the participant with that sick leave from the previous employer.

(Source: Amended at 38 Ill. Reg. 16375, effective July 17, 2014)