**Section 620.110 Examination**

a) The Director of the Department of Personnel (Director of the Department) in the Office of the Treasurer shall conduct examinations to test the relative fitness of applicants for positions subject to the State Treasurer Employment Code (Code) (Ill. Rev. Stat. 1989, ch. 130, pars. 101 et seq.). Examinations may include an evaluation of factors such as education, experience, training, capacity, knowledge, manual dexterity, character, and physical fitness. Tests shall be job related and may be written, oral, a physical demonstration of skill, an evaluation of physical or manual fitness, or an evaluation of education and experience. Examinations shall consist of one or more tests in any combination. Where minimum or maximum requirements are established for any examination, they shall be specified in the examination announcement.

b) Applicants shall not be questioned with respect to non-merit matters except as is necessary to meet the requirements of law or State policy.

c) In lieu of announcing or conducting examinations, the Director may accept the results of competitive examinations conducted by an established merit system.