**Section 420.715 Disaster Services Leave with Pay**

In accordance with the Disaster Service Volunteer Leave Act [5 ILCS 335], a permanent employee who is a certified disaster service volunteer of the American Red Cross or assigned to the Illinois Emergency Management Agency in accordance with the Illinois Emergency Management Agency Act [20 ILCS 3305], the Emergency Management Assistance Compact Act [45 ILCS 151], or other applicable administrative rules, may be granted leave with pay for up to 20 working days in any 12 month period for disasters in the United States or its territories. The leave may be granted upon request of the American Red Cross or the Illinois Emergency Management Agency. The leave is subject to the approval of the Director of Personnel based upon operational needs. Proper documentation to support the request for leave must be submitted prior to the approval of the leave. Disasters must be designated at a Level III or above in the American National Red Cross Regulations and Procedures. No temporary or emergency employees shall be granted this leave. An employee who returns from a leave granted under this Section shall have the rights set forth in Section 420.680.

(Source: Amended at 35 Ill. Reg. 4278, effective March 1, 2011)