**Section 420.435 Return of State Property**

Employee Obligations: In cases of discharge, layoff, leave of absence, resignation, separation, suspension, and/or termination of employment, the employee shall leave the place of employment and return to the supervisor any State property or equipment furnished the employee by the Office of the Secretary of State. This includes but is not limited to any Secretary of State identification, uniforms, keys, supplies, tools, cell phones, business cards, laptop computers or other property. The director of the employing department shall take action to insure compliance.

(Source: Amended at 32 Ill. Reg. 15017, effective September 8, 2008)