**Section 420.415 Sworn Personnel--Inter-Agency Assignment**

a) Definition: The movement, either lateral or upward of an employee, by request of the operating department and with the approval of the Department of Personnel, to a vacant position especially created for an Inter-Agency assignment. This movement shall not be considered the permanent position of the employee assigned.

b) Eligibility for Inter-Agency Assignment: The employee must be certified in a classification determined to be that of sworn personnel having police authority by the Director of Personnel.

c) Limitations on Inter-Agency Assignments:

1) Inter-Agency assignments are voluntary.

2) The operating department must provide written notification of an assignment, and the employee must give written acceptance.

3) The duration of the assignment is at the discretion of the operating department director, but it shall be terminated within 10 working days after receipt of a written request from the employee for termination.

4) No provisional, temporary, emergency or exempt employee as referenced in Section 420.310(i) of this Part may be assigned.

d) Rights of Assigned Employees:

1) Assigned employees shall be placed on a Leave of Absence – Sworn Personnel – Inter-Agency Assignment in accordance with Section 420.665.

2) Assigned employees shall retain status, continuous service and all accrued benefits. Pay shall be consistent with the classification utilized for the assignment until the return to the official position.

e) Temporary Assignment for Inter-Agency Assigned Employee's Position: The operating department may temporarily assign another sworn employee to perform the duties of the position vacated by the assigned employee in accordance with Section 420.825.

(Source: Added at 21 Ill. Reg. 5937, effective April 24, 1997)