**Section 303.175 Disaster Service Leave With Pay**

a) Any employee, except those in temporary, emergency or per diem status, who is a certified disaster service volunteer of the American Red Cross or volunteers for assignment to the Illinois Emergency Management Agency in accordance with the Illinois Emergency Management Agency Act [20 ILCS 3305] or the Emergency Management Assistance Compact Act [45 ILCS 151] may be granted leave with pay for up to 20 working days in any 12-month period for disasters within the United States or its territories. The leave may be granted upon request of the American Red Cross or the Illinois Emergency Management Agency for employees to participate in specialized disaster relief services for the American Red Cross or for the Illinois Emergency Management Agency. Leaves under this Section are subject to approval of the employee's agency considering operating needs.

b) Disasters must be either:

1) *disasters designated at a Level III and above in the American National Red Cross Regulations* *and Procedures;* or

2) *any disaster declared by* *proclamation of the Governor under Section 7 of the Illinois Emergency* *Management Agency Act* [5 ILCS 335/2].

c) The American Red Cross and the Illinois Emergency Management Agency shall coordinate requests for services outside of Illinois through the Illinois State Emergency Operations Center.

(Source: Amended at 36 Ill. Reg. 8661, effective May 30, 2012)