**Section 302.595 Laid Off Probationary Employee**

a) The name of a probationary employee who is terminated as a result of indeterminate layoff before the completion of the probationary period shall be returned to the eligible list with the same grade as when appointed.

b) An employee serving a probationary period but otherwise certified as defined in Section 302.530 who is to be indeterminately laid off shall be given notice, and may request a voluntary reduction pursuant to Section 302.500 and 302.550. If no voluntary reduction is effected, the employee will be laid off and the employee's name placed in seniority order as provided in Section 302.190 on the reemployment list for the agency, work locality and title in which last certified.

(Source: Amended at 7 Ill. Reg. 654, effective January 5, 1983)