**Section 302.130 Removal of Names From Eligible Lists**

a) The Director shall remove names from an eligible list for any of the following reasons:

1) Appointment of an eligible from the eligible list;

2) Death of an eligible;

3) Notice by postal authorities that they are unable to locate the eligible at the eligible's last known address;

4) Attempt by an eligible to practice any deception or fraud in connection with an examination, after providing the eligible *an opportunity to appeal* *and provide information to support their appeal, which shall be considered when determining their eligibility as a candidate for employment* [20 ILCS 415/8b.4];

5) Information that the eligible lacks any of the qualifications required for the class for which the eligible was erroneously declared eligible;

6) Request of an eligible to remove name.

b) The Director may remove names from an eligible list for any of the following reasons. Eligibles shall be notified of such removal.

1) Failure of an eligible, upon referral, to reply or to report for interview;

2) After accepting employment, failure without good cause to report to work within the time prescribed by the employing agency or the Department of Central Management Services;

3) Failure of an eligible, upon request, to furnish written evidence of availability for employment;

4) Specifying conditions of employment by an eligible which are not associated with the class for which eligible;

5) Refusal of an eligible to accept 2 separate offers of employment;

6) A request by an agency for removal of an eligible who has been passed over 3 times, after referral to the same agency, for the appointment of an eligible lower on the list;

7) Poor work history of eligible;

8) Former experience and history of eligible not compatible with duties and responsibilities of the class;

9) Physical inability of eligible to perform the duties and responsibilities of the class;

10) At the request of an agency for good and sufficient cause;

11) After eligible accepts promotion;

12) When a change in either classification or testing standards or other change requires such action;

13) Conviction of an eligible of a felony.

(Source: Amended at 46 Ill. Reg. 14701, effective August 11, 2022)