**Section 302.60 Retaking or Regrading Examinations**

The retaking or regrading of examinations will be permitted only in accordance with the following provisions:

a) Retaking examinations

1) No applicant shall be permitted to retake a test or tests included within an examination until 30 days have elapsed. This limitation may, however, be waived when in the judgement of the Director the best interests of the State require such waiver.

2) No applicant may be permitted to retake a test included within an examination more than 12 months after the original date of examination.

3) For purposes of ranking on eligible lists, the grades of applicants who retake a test or tests included within an examination shall be computed by using the latest passing scores attained by such applicants.

b) Regrading examinations

1) At the request of an applicant who has completed an open competitive examination, the Director may regrade the examination taken by that applicant for placement on the eligible list for another class when the qualifications and examination standards for the new class are similar to those of the class for which tested.

2) When a candidate makes an application for subsequent examination for the same or a different title having one or more identical tests which had been taken within the preceding 12 months, the Director may utilize the test or tests previously taken in lieu of requiring the candidate to repeat the applicable test or tests included within the examination.