**Section 1.224 Prehearing Conference**

a) Upon written notice by the Administrative Law Judge in any proceeding, parties or their representatives may be directed to appear in person or by telephone or other electronic means at a specified time and place for a conference, prior to or during the course of hearing for the purposes of:

1) Scheduling;

2) Simplifying the issues;

3) Amending the pleadings for clarifications, amplification or limitation;

4) Making admissions of facts or stipulating to the admissibility of any matters to expedite the hearing;

5) Limiting the number of witnesses;

6) Exchanging prepared testimony and exhibits; and

7) Aiding in the simplification of the evidence and disposition of the proceeding.

b) After a prehearing conference, the Administrative Law Judge may provide all parties with a statement that recites:

1) Any ruling on motions or other actions taken by the Administrative Law Judge;

2) Any agreements made by the parties as to any of the matters considered; and

3) Those issues remaining for hearing.

c) A court reporter may be present to transcribe the proceedings at a prehearing conference. All costs related to the court reporter's services shall be borne by the party requesting the service. The written record of the prehearing conference shall be filed with the Commission within 10 days after receipt of the transcript.

(Source: Amended at 42 Ill. Reg. 16395, effective September 1, 2018)