**Section 730.390 Proposal for Decision**

Unless otherwise expressly provided by law, when, in a contested case, the Treasurer has not heard the case or read the record, the final decision, if adverse to a Party to the proceeding other than the Treasurer, shall not be made until a proposal for decision is served upon the Parties and an opportunity is afforded to each Party adversely affected to file exceptions and to present a brief. *The proposal for decision shall contain a statement of the reasons for that proposal and of each issue of fact or law necessary to the proposed decision. It shall be prepared by the persons who conducted the hearing or one who has read the record.* [5 ILCS 100/10-45]