**Section 730.190 Notice of Hearing**

Upon receipt by the Treasurer of a properly submitted Petition for Hearing, a Notice of Hearing *shall be served, personally or by certified or registered mail,* return receipt requested, by the Treasurer *upon the Parties or their agents appointed to receive service of process*. Whether in response to a Petition for Hearing or upon the Treasurer's action, a Notice of Hearing *shall include the following*:

a) *A statement of the date, time, place, and nature of the* Administrative *Hearing*;

b) *A statement of the legal authority and jurisdiction under which the* Administrative *Hearing is to be held*;

c) *A reference to the particular Sections of the substantive and procedural statute and* program *rules involved*;

d) If upon the Treasurer's action, a list of the Treasurer's charges against the Party;

e) *A short and plain statement of the matters asserted, the consequences of a failure to respond, and the* assigned Hearing *number*; and

f) *The names and mailing addresses of the Hearing Officer, all Parties* involved, *and all other persons to whom th*e *Treasurer gives Notice of Hearing, unless otherwise confidential by law*. [5 ILCS 100/10-25]