**Section 310.150 Subpoenas**

a) The Comptroller will issue subpoenas for the attendance of witnesses or production of books, records, documents or other evidence.

b) Any licensee or petitioner seeking issuance of a subpoena shall apply in writing to the Comptroller, setting forth facts that purport to demonstrate that the subpoena is relevant to the disputed matter and is required. Upon refusal by the Comptroller to issue any subpoena, the licensee will be entitled to a hearing before the Comptroller or hearing officer, to be conducted as a matter of record.

c) Service of subpoenas shall be as provided in 735 ILCS 5/2-1101 (Illinois Code of Civil Procedure). Payment of witness fees and expenses shall be as provided in the Illinois Circuit Courts Act. 705 ILCS 35/4.3 (the Illlinois Circuit Courts Act).

(Source: Amended at 42 Ill. Reg. 16010, effective August 1, 2018)