**Section 3030.350 Annual System Report**

The library system shall file an annual report with the State Librarian on or before September 30. The report shall be on forms prescribed by the State Librarian and shall include:

a) A narrative report containing an evaluative description of the system's activities and accomplishments for the year in light of the library system standards for core services specified in Section 3030.315.

b) A report containing data on the volume of interlibrary loan and reciprocal borrowing transactions, staff positions authorized and filled, salary schedules, and fringe benefits, and other information requested by the State Librarian. The report shall be accompanied by, but not limited to, additional documents, including a schedule of system board meetings for the current fiscal year, the latest approved bylaws, and a photocopy of the treasurer's surety bond.

c) A statement of whether the public library participates in the non-resident program, as specified in 23 Ill. Adm. Code 3050.30.

d) An assessment on meeting the board of directors requirements in Section 3030.330.

e) An assessment of meeting the finances and records responsibilities in Section 3030.340.

f) An annual audit as prescribed in Section 3030.340.

g) Other information that may be requested by the State Librarian, such as a long range plan.