**Section 3020.120 State University Publications and Presses**

a) Within one week after a State university receives publications it intends to issue, the university shall deposit two copies of all priced and non-priced university publications, and two copies of all publications published by the university presses, with the Government Documents Section. The address of the issuing State university and the price of the publications shall accompany the materials.

1) In addition to two copies of university publications or two copies of university press publications submitted to the Illinois State Library, the State university shall submit to the Illinois State Library an electronic copy of the publication via the Illinois State Library's metadata generator using a secure transfer protocol.

2) Submissions in the metadata generator will be deposited in the electronic depository.

3) Electronic deposit is required for copyrighted and priced publications. Internet availability of the publication will be determined by the depositing State university.

b) The issuing agency shall notify the Illinois State Library of an electronic-only publication by submitting the publication and metadata describing the publication to the electronic depository via the Illinois State Library's metadata generator.

c) One electronic copy shall be provided to the Illinois State Library of all published materials as defined in this Part in a format acceptable to the Illinois State Library as indicated in Section 3020.110(c) of this Part.

d) In formats where applicable, electronic-only publications shall include metadata embedded in the file posted on a publicly accessible network as submitted via the Illinois State Library's metadata generator.

(Source: Amended at 36 Ill. Reg. 3248, effective February 16, 2012)