**Section 1600.495 Refund Policy**

A full refund of tuition and fees is granted if the college cancels a course. The late registration fee, student activity fee, and admission fee is non-refundable if the student withdraws from a course not cancelled by the college. A refund of $1.00 or less will not be made. A book fee is non-refundable after 2 quarters or at the point the book becomes obsolete. If a student drops and adds an even number of credit hours, no fee will be assessed. Refunds for a reduction in credit in full withdrawal will be made on the following basis:

a) 80% – Before classes begin

b) 75% – 1st week of classes

c) 50% – 2nd week of classes

d) None thereafter