**Section 1400.60 Filing of the Application and Payment of Fees**

a) Applications to take the CPA examination must be made on a form provided by the Board and filed with the Board. An applicant must file an application with the Board, together with official transcripts of academic records to establish eligibility, even if the applicant has tested as a candidate in another jurisdiction. The proper fee must accompany each application for credential evaluation, authorization to test, re-authorization to test, reciprocity, and transfer of examination grades. Applications for evaluation shall be valid for a period of three years after receipt. If an application expires, the candidate shall make new application and pay the required fee, if applicable. The fee schedule is as follows:

1) Credentials evaluation:

|  |  |  |
| --- | --- | --- |
| A) | Domestic credentials evaluation | $200 |
|  |  |  |
| B) | Pre-evaluation (no application) | $50 |

2) Authorization and re-authorization to test:

|  |  |  |
| --- | --- | --- |
| A) | 4 different sections | $120 |
|  |  |  |
| B) | 3 different sections | $108 |
|  |  |  |
| C) | 2 different sections | $ 76 |
|  |  |  |
| D) | 1 section | $ 40 |

|  |  |  |
| --- | --- | --- |
| 3) | Application for certification by complete transfer of examination grades pursuant to Section 1400.160 | $345 |
|  |  |  |
| 4) | Duplicate Certificate of successful completion of Education and Examination | $ 30 |
|  |  |  |
| 5) | NSF check fee | $ 25 |
|  |  |  |
| 6) | Credit and debit card recovery fee | 3% |

b) The Board shall establish and collect fees reasonably calculated to reimburse its actual cost for reproducing the electronic database of the names and addresses of successful candidates and names and addresses of applicants approved to take the examination, released quarterly, as public information under Section 2 of the Act. For records in any format, the fee shall equal the actual cost of production, not to exceed $100.

c) An application will not be considered filed until all application fees required by this Section and all required supporting documents have been received, including proof of identity as determined by the Board and specified on the application form, and official transcripts showing that the candidate has satisfied all education requirements.

d) The Board or its designee will forward notification of eligibility for the examination to the NASBA national candidate database.

e) Each candidate shall pay to the Board or its designee a candidate testing fee that includes the actual fees charged by the AICPA, NASBA, or other entity or vendor selected by the Board, and the examination delivery provider for each examination section scheduled by the candidate.

(Source: Amended at 45 Ill. Reg. 2466, effective February 11, 2021)