**Section 1105.400 Nomination Process**

a) Eligible institutions will be notified by the Board when funding opportunities and nomination materials for the Nurse Educator Fellowship Program are available.

b) Nomination materials may be obtained from the Illinois Board of Higher Education, 1 N. Old State Capitol Plaza, Suite 333, Springfield, Illinois 62701 or the Board's website at www.ibhe.org.

c) Nominations from eligible institutions are limited to no more than 3 full-time nursing faculty members per campus annually.

d) The chief nursing administrator at an eligible institution shall identify and nominate qualified applicants for the Fellowship by completing the nomination form included in the nomination materials.

e) The nominee must complete the personal statement section of the nomination materials, indicating:

1) intent to remain employed as a nursing faculty member with the nominating institution; and

2) the anticipated use of Fellowship funds.

f) The nomination materials must include the Uniform Grant Application provided by GATU (see GATA Rule Section 7000.330) and be signed by the authorized representative of the nominating institution.

g) Completed nomination materials in accordance with subsections (d), (e) and (f) must be submitted to the Board by the announced deadline, which shall not be less than 45 days after the announcement and release of nomination materials.

(Source: Amended at 44 Ill. Reg. 11456, effective June 24, 2020)