**Section 1085.40 Grant Applications Offered by Grow Your Own Illinois**

Grow Your Own Illinois will release applications for planning, implementation and continuation grants when sufficient funding is made available to GYOI during any given fiscal year and GYOI determines a need for grants. Each release will include information about the application requirements, the categories of allowable expenditures, the information required, and the certifications, assurances and program-specific terms of the grant that will by specified in the Grant Agreement. Applications shallbe signed by each member of the potential consortium or consortium.

a) Applications for grant funds shall be made on prescribed forms developed by GYOI and shall include, but not be limited to, the following provisions and information:

1. The names, addresses, chief officers and general description of each member of the potential consortium or recognized consortium;
2. Name and contact information of the fiscal agent, as defined in Section 1085.20; and

3) Certification that the grant funds will be used for planning activities pursuant to Section 1085.50, implementing a program pursuant to Section 1085.60, or continuing a program pursuant to Section 1085.70.

b) Applications shall also include additional information and documentation as specified by the type of grant:

1) Planning grant requirements in Section 1085.50;

2) Implementation grant requirements in Section 1085.60; or

3) Continuation grant requirements in Section 1085.70.

c) GYOI will make applications available at its business address and on its website.

d) Completed applications must be submitted to GYOI at the address indicated in the application and must be received by the announced deadline for the submission of applications, which shall not be less than 45 days after the announcement and release of application materials. Completed applications will not be accepted after the announced deadline for the submission of applications within any fiscal year.

e) GYOI staff shall review application documents for compliance with the application and eligibility requirements. GYOI may request additional documentation and/or a meeting between its staff and institutional representatives to resolve questions about application documents. In the event that material submitted by an applicant institution is incomplete or not of sufficient detail to provide an understanding of the proposed projects, GYOI will request additional information.

f) After the review is complete, GYOI shall provide written notification to an applicant indicating whether the applicant is eligible to receive a grant award.

(Source: Amended at 44 Ill. Reg. 11419, effective June 24, 2020)