**Section 401.230 Student Progress Reports and Reviews**

a) Responsible staff at each facility shall maintain attendance records for each student served pursuant to Section 14-7.02 of the School Code.

1) Each student's attendance shall be reported in writing or electronically to the public school district of residence by the 15th of each month for the preceding month.

2) A student's public school district of residence shall be notified immediately in writing or electronically after five consecutive days of absences, unless the district requires a more frequent reporting schedule.

3) Attendance records shall be retained as long as the student is placed at the facility.

b) Each student's progress (goals, reintegration, and transition) shall be reviewed with his or her parent or guardian and the respective public school district of residence as set forth in the child's IEP and in accordance with 34 CFR 300.320.

c) Responsible staff at each facility shall notify the respective public school district of residence immediately after they become aware of a change in residence or change in guardianship for the student.

(Source: Amended at 42 Ill. Reg. 6471, effective March 21, 2018)