**Section 155.60 Responsibilities of the State Superintendent of Education**

a) The State Superintendent of Education shall follow the instructions given by a participant in an authorization form submitted pursuant to Section 155.30 or Section 155.40 of this Part.

b) The State Superintendent of Education shall transmit information received from participants pursuant to this Part to the Comptroller, to ensure that participants receive transfers into the correct accounts.

c) The State Superintendent of Education shall transmit to the Comptroller a 38-character descriptive entry for each payment authorized which, when communicated to the participant (see Section 155.70 of this Part), will describe the origin and nature of the payment.

d) The State Superintendent of Education or the Comptroller may withhold payments to a participant as permitted or required by law. The State Superintendent or the Comptroller, as applicable, shall provide written notice to the participant of this action.

e) The State Superintendent of Education may withhold payments to a participant for failure to meet the terms of a contract.

f) The State Superintendent of Education will handle all inquiries regarding electronic fund transfers made by the State Superintendent, and only authorized personnel of the State Board shall forward unresolved inquiries to the Office of the Comptroller.

(Source: Amended at 29 Ill. Reg. 10131, effective June 30, 2005)