

Legislative Information System

Who We Are

The Legislative Information System (LIS) is the legislative support service agency responsible for providing the computer services and technical guidance required by the General Assembly and its committees, commissions and agencies.

The systems we support are used for drafting, processing, printing, filing, and handling of bills, resolutions, journals, calendars, committee reports, research reports, and other legislative documents. LIS is responsible for the operation of the legislative data center, network, and associated equipment and software.

Support Services

Job Description:

Functions in this area pertain primarily to providing support to users, including information, training, and problem-solving; responds to calls for assistance; when necessary, elicits sufficient information to enable higher-level staff to diagnose and resolve more difficult or advanced problems.

Requirements:

High school diploma or GED. Strong verbal and written communication skills are important. Elementary knowledge of information technology concepts and principles. Ability to effectively participate in and profit from training programs. The Ability to maintain satisfactory working relationships with others. The ability to work independently as well as part of a team to meet deadlines.

Benefits:

- Minimum \$44,000 ; compensation based on experience and education.
- Participation in the State Employee's Retirement system.
- Health, dental, vision, prescription, behavioral health, and life insurance.

<https://cms.illinois.gov/about/employeeresourcesandbenefits.html>

Qualified applicants should submit a resume to: Jarreds@ilga.gov

