SB32 Enrolled LRB9201390TAtm

- 1 AN ACT concerning sanitary districts.
- 2 Be it enacted by the People of the State of Illinois,
- 3 represented in the General Assembly:
- 4 Section 5. The North Shore Sanitary District Act is
- 5 amended by changing Section 11 as follows:
- 6 (70 ILCS 2305/11) (from Ch. 42, par. 287)
- 7 Sec. 11. Except as otherwise provided in this Section,
- 8 all contracts for purchases or sales by the municipality, the
- 9 expense of which will exceed the mandatory competitive bid
- 10 threshold, \$10,000, shall be let to the lowest responsible
- 11 bidder therefor upon not less than 14 days' public notice of
- 12 the terms and conditions upon which the contract is to be
- 13 let, having been given by publication in a newspaper of
- 14 general circulation published in the district, and the board
- 15 may reject any and all bids and readvertise. In determining
- 16 the lowest responsible bidder, the board shall take into
- 17 consideration the qualities and serviceability of the
- 18 articles supplied, their conformity with specifications,
- 19 their suitability to the requirements of the district, the
- 20 availability of support services, the uniqueness of the
- 21 service, materials, equipment, or supplies as it applies to
- 22 network integrated computer systems, the compatibility of the
- 23 service, materials, equipment or supplies with existing
- 24 equipment, and the delivery terms. Contracts for services in
- 25 excess of the mandatory competitive bid threshold \$10,00
- 26 may, subject to the provisions of this Section, be let by
- 27 competitive bidding at the discretion of the district board
- of trustees. All contracts for purchases or sales that will
- 29 not exceed the mandatory competitive bid threshold  $\theta = \$10, \theta$
- 30 er-less may be made in the open market without publication in
- 31 a newspaper as above provided, but whenever practical shall

1 be based on at least 3 competitive bids. For purposes of

2 this Section, the "mandatory competitive bid threshold" is a

3 <u>dollar amount equal to 0.1% of the total general fixed assets</u>

4 of the district as reported in the most recent required audit

report. In no event, however, shall the mandatory competitive

bid threshold dollar amount be less than \$10,000, nor more

7 <u>than \$40,000</u>.

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8 Cash, a cashier's check, a certified check, or a bid bond
9 with adequate surety approved by the board of trustees as a
10 deposit of good faith, in a reasonable amount, but not in
11 excess of 10% of the contract amount, may be required of each
12 bidder by the district on all bids involving amounts in
13 excess of the mandatory competitive bid threshold and, if so

required, the advertisement for bids shall so specify.

Contracts which by their nature are not adapted to award by competitive bidding, including, without contracts for the services of individuals, groups or firms possessing a high degree of professional skill where the ability or fitness of the individual or organization plays an important part, contracts for financial management services undertaken pursuant to "An Act relating to certain investments of public funds by public agencies", approved July 23, 1943, as now or hereafter amended, contracts for the purchase or sale of utilities, contracts for materials economically procurable only from a single source of supply, contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and interconnect equipment, software, or services, contracts for duplicating machines and supplies, contracts for goods or services procured from another governmental agency, purchases of equipment previously owned by an entity other than the district itself, and leases of real property where the sanitary district is the lessee shall not be subject to the competitive bidding

1 requirements of this Section.

2 In the case of an emergency affecting the public health or safety so declared by the Board of Trustees of the 3 4 municipality at a meeting thereof duly convened, which 5 declaration shall require the affirmative vote of four of the 6 five Trustees elected, and shall set forth the nature of the 7 danger to the public health or safety, contracts totaling not 8 more than the emergency contract cap \$75,000 may be let to 9 the extent necessary to resolve such emergency without public 10 advertisement or competitive bidding. For purposes of this Section, the "emergency contract cap" is a dollar amount 11 equal to 0.4% of the total general fixed assets of the 12 13 district as reported in the most recent required audit report. In no event, however, shall the emergency contract 14 cap dollar amount be less than \$40,000, nor more than 15 16 \$100,000. The Resolution or Ordinance in declaration is embodied shall fix the date upon which such 17 emergency shall terminate which date may be extended or 18 abridged by the Board of Trustees as in their judgment the 19 circumstances require. A full written account of any such 20 21 emergency, together with a requisition for the materials, 22 supplies, labor or equipment required therefor shall be 23 submitted immediately upon completion and shall be open to public inspection for a period of at least one 24 year 25 subsequent to the date of such emergency purchase. Within 30 days after the passage of the resolution or ordinance 26 declaring an emergency affecting the public health or safety, 27 the municipality shall submit to the Illinois Environmental 28 Protection Agency the full written account of any such 29 30 emergency along with a copy of the resolution or ordinance 31 declaring the emergency, in accordance with requirements as 32 may be provided by rule. To address operating emergencies not affecting the public 33

health or safety, the Board of Trustees shall authorize, in 34

1 writing, officials or employees of the sanitary district to 2 purchase in the open market and without advertisement any supplies, materials, equipment, or services for immediate 3 4 delivery to meet the bona fide operating emergency, without filing a requisition or estimate therefor, in an amount not 5 in excess of \$40,000; provided that the Board of Trustees 6 7 must be notified of the operating emergency. A full, written 8 account of each operating emergency and a requisition for the 9 materials, supplies, equipment, and services required to meet the operating emergency must be immediately submitted by the 10 11 officials or employees authorized to make purchases to the Board of Trustees. The account must be available for public 12 13 inspection for a period of at least one year after the date operating emergency purchase. The exercise of 14 15 authority with respect to purchases for a bona fide operating 16 emergency is not dependent on a declaration of an operating emergency by the Board of Trustees. 17 18

No Trustee shall be interested, directly or indirectly, in any contract, work or business of the municipality, or in the sale of any article, whenever the expense, price or consideration of the contract work, business or sale is paid either from the treasury or by any assessment levied by any Statute or Ordinance. No Trustee shall be interested, directly or indirectly, in the purchase of any property which (1) belongs to the municipality, or (2) is sold for taxes or assessments of the municipality, or (3) is sold by virtue of legal process in the suit of the municipality.

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A contract for any work or other public improvement, to

be paid for in whole or in part by special assessment or

special taxation, In-all-other-respects-such-contracts shall

be entered into and the performance thereof controlled by the

provisions of Division 2 of Article 9 of the "Illinois

Municipal Code", approved May 29, 1961, as heretofore or

hereafter amended, as near as may be. However, contracts may

- 1 be let for making proper and suitable connections between the
- 2 mains and outlets of the respective sanitary sewers in the
- district with any conduit, conduits, main pipe or pipes that 3
- 4 may be constructed by such sanitary district.
- 5 (Source: P.A. 91-921, eff. 1-1-01.)
- 6 Section 10. The Sanitary District Act of 1917 is amended
- 7 by changing Section 11 as follows:
- (70 ILCS 2405/11) (from Ch. 42, par. 310) 8
- 9 Sec. 11. Except as otherwise hereinafter provided, all
- 10 contracts for purchases or sales by a sanitary district
- organized under this Act, the expense of which will exceed 11
- the mandatory competitive bid threshold, \$10,000, shall be 12
- 13 let to the lowest responsible bidder therefor upon not
- 14 than 14 days' public notice of the terms and conditions upon
- which the contract is to be let, having been given by 15
- publication in a newspaper of general circulation published 16
- 17 in the district, and the board may reject any and all bids,
- and readvertise. In determining the lowest responsible 18
- 19 bidder, the board shall take into consideration the qualities
- 20 and serviceability of the articles supplied, their conformity
- 21 with specifications, their suitability to the requirements of
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the district, the availability of support services, the

- uniqueness of the service, materials, equipment, or supplies
- 24 as it applies to network integrated computer systems, the
- 25 compatibility of the service, materials, equipment or
- supplies with existing equipment, and the delivery terms. 26
- 27 Contracts for services in excess of the mandatory competitive
- bid threshold \$ $\theta_7\theta_\theta$ 0 may, subject to the provisions of this 28
- Section, be let by competitive bidding at the discretion of 29
- the district board of trustees. 30

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- Cash, a cashier's check, a certified check, or a bid bond 31
- 32 with adequate surety approved by the board of trustees as a

1 deposit of good faith, in a reasonable amount, but not in

2 excess of 10% of the contract amount, may be required of each

3 bidder by the district on all bids involving amounts in

4 excess of the mandatory competitive bid threshold and, if so

5 required, the advertisement for bids shall so specify.

All contracts for purchases or sales that will not exceed 6 7 the mandatory competitive bid threshold of-\$10,000-or-less 8 may be made in the open market without publication in a 9 newspaper as above provided, but whenever practical shall be based on at least 3 competitive bids. For purposes of this 10 11 Section, the "mandatory competitive bid threshold" is a dollar amount equal to 0.1% of the total general fixed assets 12 13 of the district as reported in the most recent required audit report. In no event, however, shall the mandatory competitive 14 15 bid threshold dollar amount be less than \$10,000, nor more

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than \$40,000.

Contracts which by their nature are not adapted to award by competitive bidding, including, without limitation, contracts for the services of individuals, groups or firms possessing a high degree of professional skill where the ability or fitness of the individual or organization plays an important part, contracts for financial management services undertaken pursuant to "An Act relating to investments of public funds by public agencies", approved July 23, 1943, as now or hereafter amended, contracts for the purchase or sale of utilities, contracts for materials economically procurable only from a single source of supply, contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and interconnect equipment, software, or services, contracts for duplicating machines and supplies, contracts for goods or services procured from another governmental agency, purchases of equipment previously owned by an entity other than the district itself,

1 and leases of real property where the sanitary district is

2 the lessee shall not be subject to the competitive bidding

3 requirements of this Section.

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The competitive bidding requirements of this Section do
not apply to contracts for construction of a facility or
structure for the sanitary district when the facility or

structure will be designed, built, and tested before being

8 conveyed to the sanitary district.

The competitive bidding requirements of this Section do apply to contracts, including contracts for both not materials and services incidental thereto, for the repair or replacement of a sanitary district's treatment plant, sewers, equipment, or facilities damaged or destroyed as the result of a sudden or unexpected occurrence, including, but not limited to, a flood, fire, tornado, earthquake, storm, or other natural or man-made disaster, if the board of trustees determines in writing that the awarding of those contracts without competitive bidding is reasonably necessary for sanitary district to maintain compliance with a permit issued under the National Pollution Discharge Elimination System (NPDES) or any successor system or with any outstanding order relating to that compliance issued by the United States Environmental Protection Agency, the Illinois Environmental Protection Agency, or the Illinois Pollution Control Board. The authority to issue contracts without competitive bidding pursuant to this paragraph expires 6 months after the date of the writing determining that the awarding of contracts without competitive bidding is reasonably necessary.

Where the board of trustees declares, by a 2/3 vote of all members of the board, that there exists an emergency affecting the public health or safety, contracts totaling not more than the emergency contract cap \$40,000 may be let to the extent necessary to resolve such emergency without public advertisement or competitive bidding. For purposes of this

1 Section, the "emergency contract cap" is a dollar amount equal to 0.4% of the total general fixed assets of the 2 3 <u>district as reported in the most recent required audit</u> 4 report. In no event, however, shall the emergency contract cap dollar amount be less than \$40,000, nor more than 5 б \$100,000. The ordinance or resolution embodying the emergency 7 declaration shall contain the date upon which such emergency 8 will terminate. The board of trustees may extend the 9 termination date if in its judgment the circumstances so require. A full written account of the emergency, together 10 11 with a requisition for the materials, supplies, labor or equipment required therefor shall be submitted immediately 12 13 upon completion and shall be open to public inspection for a period of at least one year subsequent to the date of such 14 15 emergency purchase. Within 30 days after the passage of the 16 resolution or ordinance declaring an emergency affecting the 17 public health or safety, the District shall submit to the Illinois Environmental Protection Agency the full written 18 19 account of any such emergency along with a copy of the resolution or ordinance declaring the emergency, in 20 21 accordance with requirements as may be provided by rule. 22 A contract for any work or other public improvement, to 23 be paid for in whole or in part by special assessment or special taxation, In-all-other-respects-such--contract shall 24 25 be entered into and the performance thereof controlled by Division 2 of Article 9 of the "Illinois Municipal Code", 26 approved May 29, 1961, as heretofore and hereafter amended, 27 as near as may be. The contracts may be let for making proper 28 29 and suitable connections between the mains and outlets of the 30 respective sewers in the district with any conduit, conduits, main pipe or pipes that may be constructed by such sanitary 31 32 district. (Source: P.A. 88-542, eff. 5-27-94; 88-572, eff. 8-11-94; 33 89-235, eff. 8-4-95; 89-558, eff. 7-26-96.) 34

Section 15. The Sanitary District Act of 1936 is amended by changing Section 14 as follows:

3 (70 ILCS 2805/14) (from Ch. 42, par. 425)

Sec. 14. Except as otherwise provided in this Section, 4 5 all contracts for purchases or sales by the sanitary district, the expense of which will exceed the mandatory 6 competitive bid threshold, \$10,000, shall be let to the 7 8 lowest responsible bidder therefor upon not less days' public notice of the terms and conditions upon which 9 10 the contract is to be let, having been given by publication 11 in a daily or weekly newspaper published in the district or, if there is no newspaper published in the district, in a 12 newspaper published in the county and having general 13 circulation in the district, and the board may reject any and 14 15 all bids, and readvertise. Contracts for services in excess of the mandatory competitive bid threshold \$10,000 may, 16 17 to the provisions of this Section, be let subject competitive bidding at the discretion of the district board 18 of trustees. All contracts for purchases or sales that will 19 20 not exceed the mandatory competitive bid threshold Θf-\$10,000 21 or-less may be made in the open market without publication in a newspaper as above provided, but whenever practical shall 22 be based on at least 3 competitive bids. For purposes of 23 24 this Section, the "mandatory competitive bid threshold" is a dollar amount equal to 0.1% of the total general fixed assets 25 26 of the district as reported in the most recent required audit report. In no event, however, shall the mandatory competitive 2.7 bid threshold dollar amount be less than \$10,000, nor more 28 than \$40,000. 29 30 Cash, a cashier's check, a certified check, or a bid bond with adequate surety approved by the board of trustees as a 31 deposit of good faith, in a reasonable amount, but not in 32 33 excess of 10% of the contract amount, may be required of each 1 bidder by the district on all bids involving amounts in

2 <u>excess of the mandatory competitive bid threshold and, if so</u>

3 required, the advertisement for bids shall so specify.

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Contracts which by their nature are not adapted to award by competitive bidding, including, without limitation, contracts for the services of individuals, groups or firms possessing a high degree of professional skill where the ability or fitness of the individual or organization plays an important part, contracts for financial management services undertaken pursuant to the Public Funds Investment Act, contracts for the purchase or sale of utilities, contracts for materials economically procurable only from a single source of supply and leases of real property where the sanitary district is the lessee shall not be subject to the competitive bidding requirements of this Section.

Where the board of trustees declares, by a 2/3 vote of all members of the board, that there exists an emergency affecting the public health or safety, contracts totaling not more than the emergency contract cap \$40.700 may be let to the extent necessary to resolve such emergency without public advertisement or competitive bidding. For purposes of this Section, the "emergency contract cap" is a dollar amount equal to 0.4% of the total general fixed assets of the district as reported in the most recent required audit report. In no event, however, shall the emergency contract cap dollar amount be less than \$40,000, nor more than \$100,000. The ordinance or resolution embodying the emergency declaration shall contain the date upon which such emergency The board of trustees may extend the will terminate. termination date if in its judgment the circumstances so require. A full written account of the emergency, together with a requisition for the materials, supplies, labor or equipment required therefor shall be submitted immediately upon completion and shall be open to public inspection for a

- 1 period of at least one year subsequent to the date of such
- 2 emergency purchase. Within 30 days after the passage of the
- 3 resolution or ordinance declaring an emergency affecting the
- 4 <u>public health or safety, the District shall submit to the</u>
- 5 <u>Illinois Environmental Protection Agency the full written</u>
- 6 account of any such emergency along with a copy of the
- 7 resolution or ordinance declaring the emergency, in
- 8 <u>accordance with requirements as may be provided by rule.</u>
- 9 (Source: P.A. 91-547, eff. 8-14-99.)
- 10 Section 20. The Metropolitan Water Reclamation District
- 11 Act is amended by changing Sections 11.3, 11.6, 11.7, 11.10,
- 12 and 11.13 as follows:
- 13 (70 ILCS 2605/11.3) (from Ch. 42, par. 331.3)
- 14 Sec. 11.3. Except as provided in Sections 11.4 and 11.5,
- 15 all purchase orders or contracts involving amounts in excess
- of the mandatory competitive bid threshold \$10,000 and made
- 17 by or on behalf of the sanitary district for labor, services
- or work, the purchase, lease or sale of personal property,
- 19 materials, equipment or supplies, or the granting of any
- 20 concession, shall be let by free and open competitive bidding
- 21 after advertisement, to the lowest responsible bidder or to
- 22 the highest responsible bidder, as the case may be, depending
- 23 upon whether the sanitary district is to expend or receive
- 24 money.
- 25 All such purchase orders or contracts which shall involve
- 26 amounts that will not exceed the mandatory competitive bid
- 27 <u>threshold</u> of-\$10,000-or-less, shall also be let in the manner
- 28 prescribed above whenever practicable, except that after
- 29 solicitation of bids, such purchase orders or contracts may
- 30 be let in the open market, in a manner calculated to insure
- 31 the best interests of the public. The provisions of this
- 32 section are subject to any contrary provisions contained in

- 1 "An Act concerning the use of Illinois mined coal in certain
- 2 plants and institutions", filed July 13, 1937, as heretofore
- 3 and hereafter amended. For purposes of this Section, the
- 4 <u>"mandatory competitive bid threshold" is a dollar amount</u>
- 5 equal to 0.1% of the total general fixed assets of the
- 6 <u>district as reported in the most recent required audit</u>
- 7 report. In no event, however, shall the mandatory
- 8 competitive bid threshold dollar amount be less than \$10,000
- 9 <u>or more than \$40,000.</u>
- 10 Notwithstanding the provisions of this Section, the
- 11 sanitary district is expressly authorized to establish such
- 12 procedures as it deems appropriate to comply with state or
- 13 federal regulations as to affirmative action and the
- 14 utilization of small and minority businesses in construction
- 15 and procurement contracts.
- 16 (Source: P.A. 83-835.)
- 17 (70 ILCS 2605/11.6) (from Ch. 42, par. 331.6)
- 18 Sec. 11.6. The head of each department shall notify the
- 19 purchasing agent of those officers and employees authorized
- 20 to sign requests for purchases. Requests for purchases shall
- 21 be void unless executed by an authorized officer or employee
- 22 and approved by the purchasing agent. Requests for purchases
- 23 may be executed, approved and signed manually or
- 24 electronically.
- Officials and employees making requests for purchases
- 26 shall not split or otherwise partition for the purpose of
- 27 evading the competitive bidding requirements of this Act, any
- 28 undertaking involving amounts in excess of the mandatory
- 29 competitive bid threshold \$10,00.
- 30 (Source: P.A. 87-1125.)
- 31 (70 ILCS 2605/11.7) (from Ch. 42, par. 331.7)
- 32 Sec. 11.7. All proposals to award purchase orders or

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contracts involving amounts in excess of the mandatory competitive bid threshold \$10,00 shall be published at least 12 calendar days in advance of the date announced for the receiving of bids, in a secular English language newspaper of general circulation in said sanitary district and shall be posted simultaneously on readily accessible bulletin boards in the principal office of the sanitary district. Nothing contained in this section shall be construed to prohibit placing of additional advertisements in recognized trade journals. Advertisements for bids shall describe the character of the proposed contract or agreement in sufficient detail either in the advertisement itself or by reference to plans, specifications or other detail on file at the time of publication of the first announcement, to enable the bidders to know what their obligation will be. The advertisement shall also state the date, time and place assigned for the opening of bids. No bids shall be received at any time subsequent the time indicated in the announcement; to however, an extension of time may be granted for the opening of such bids upon publication in the same newspaper of general circulation in said sanitary district stating the date to which bid opening has been extended. The time of the extended bid opening shall not be less than 5 days after publication, Sundays and legal holidays excluded.

Cash, cashier's check or a certified check payable to the clerk and drawn upon a bank, as a deposit of good faith, in a reasonable amount not in excess of 10% of the contract amount, may be required of each bidder by the purchasing agent on all bids involving amounts in excess of the mandatory competitive bid threshold \$10,000. If a deposit is required, the advertisement for bids shall so specify. Instead of a deposit, the purchasing agent may allow the use of a bid bond if the bond is issued by a surety company that is listed in the Federal Register and is authorized to do

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- 1 business in the State of Illinois.
- 2 (Source: P.A. 89-89, eff. 6-30-95.)
- 3 (70 ILCS 2605/11.10) (from Ch. 42, par. 331.10)
- 4 Sec. 11.10. Every contract or purchase order involving
- 5 amounts in excess of the mandatory competitive bid threshold
- 6 \$10.700 shall be signed by the president or other duly
- 7 authorized officer of the board of commissioners, by the
- 8 general superintendent, by the clerk and by the purchasing
- 9 agent. Each bid with the name of the bidder shall be entered
- 10 upon a record which shall be open to public inspection in the
- office of the purchasing agent. After the award is made, the
- 12 bids shall be entered in the official records of the board of
- 13 commissioners.
- 14 All purchase orders or contracts involving amounts that
- 15 <u>will not exceed the mandatory competitive bid threshold</u> of
- 16 \$10,00-er-less shall be let by the purchasing agent. They
- 17 shall be signed by the purchasing agent and the clerk. All
- 18 records pertaining to such awards shall be open to public
- 19 inspection for a period of at least one year subsequent to
- the date of the award.
- 21 An official copy of each awarded purchase order or
- 22 contract together with all necessary attachments thereto,
- 23 including assignments and written consent of the purchasing
- 24 agent shall be retained by the purchasing agent in an
- 25 appropriate file open to the public for such period of time
- 26 after termination of contract during which action against the
- 27 municipality might ensue under applicable laws of limitation.
- 28 Certified copies of all completed contracts and purchase
- orders shall be filed with the clerk. After the appropriate
- 30 period, purchase orders, contracts and attachments in the
- 31 clerk's possession may be destroyed by direction of the
- 32 purchasing agent.
- 33 The provisions of this Act are not applicable to joint

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- 1 purchases of personal property, supplies and services made by
- 2 governmental units in accordance with Sections 1 through 5 of
- 3 "An Act authorizing certain governmental units to purchase
- 4 personal property, supplies and services jointly," approved
- 5 August 15, 1961.
- 6 (Source: P.A. 83-835.)
- 7 (70 ILCS 2605/11.13) (from Ch. 42, par. 331.13)
- 8 Sec. 11.13. Bond, with sufficient sureties, in such
- 9 amount as shall be deemed adequate by the purchasing agent
- 10 not only to insure performance of the contract in the time
- 11 and manner specified in said contract but also to save,
- indemnify and keep harmless the sanitary district against all
- 13 liabilities, judgments, costs and expenses which may in
- 14 anywise accrue against said sanitary district in consequence
- of the granting of the contract or execution thereof shall be
- 16 required for all contracts relative to construction,
- 17 rehabilitation or repair of any of the works of the sanitary
- 18 district and may be required of each bidder upon all other
- 19 contracts in excess of the mandatory competitive bid
- 20 <u>threshold</u> \$10,000 when, in the opinion of the purchasing
- 21 agent, the public interest will be better served thereby.
- In accordance with the provisions of "An Act in relation
- 23 to bonds of contractors entering into contracts for public
- 24 construction", approved June 20, 1931, as amended, all
- 25 contracts for construction work, to which the sanitary
- 26 district is a party, shall require that the contractor
- 27 furnish bond guaranteeing payment for materials and labor
- 28 utilized in the contract.
- 29 (Source: P.A. 83-835.)