



HR1253

LRB096 21913 RCE 39940 r

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HOUSE RESOLUTION

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RESOLVED, BY THE HOUSE OF REPRESENTATIVES OF THE  
3 NINETY-SIXTH GENERAL ASSEMBLY OF THE STATE OF ILLINOIS, that  
4 Rules of the House of Representatives of the Ninety-Sixth  
5 General Assembly are amended by changing House Rule 6 as  
6 follows:

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(House Rule 6)

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6. Clerk of the House.

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(a) The House shall elect a Clerk, who may adopt  
10 appropriate policies or procedures for the conduct of his or  
11 her office. The Speaker is the final arbiter of any dispute  
12 arising in connection with the operation of the Office of the  
13 Clerk.

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(b) The duties of the Clerk include the following:

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(1) To have custody of all bills, papers, and records  
of the House, which shall not be taken out of the Clerk's  
custody except in the regular course of business in the  
House.

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(2) To endorse on every original bill and each copy its  
number, the names of sponsors, the date of introduction,  
and the several orders taken on it. When reproduced, the  
names of the sponsors shall appear on the front page of the  
bill in the same order they appeared when introduced.

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(3) To cause each bill and resolution to be reproduced

1 and placed on the desks of the members as soon as it is  
2 reproduced, as provided in Rule 16 and Rule 39.

3 (4) To keep the Journal of the proceedings of the House  
4 and, under the direction of the Speaker, correct errors in  
5 the Journal.

6 (5) To keep the transcripts of the debates of the House  
7 and make them available to the public under reasonable  
8 conditions.

9 (6) To keep the necessary records for the House and its  
10 committees; and to prepare the House Calendar for each  
11 legislative day, except perfunctory session days.

12 (7) To examine all House Bills and Constitutional  
13 Amendment Resolutions following Second Reading and before  
14 final passage for the purpose of correcting any  
15 non-substantive errors, and to report the same back to the  
16 Speaker promptly; to supervise the enrolling and  
17 engrossing of bills and resolutions, subject to the  
18 direction of the Speaker; and to attest to the passage or  
19 adoption of legislative measures, and to note thereon the  
20 date of final House action. Any corrections made by the  
21 Clerk and approved by the Speaker shall be entered on the  
22 Journal.

23 (8) To transmit bills, other documents, and messages to  
24 the Senate and secure a receipt therefor, and to receive  
25 from the Senate bills, other documents, and messages and  
26 give receipt therefor.

1           (9) To file with the Secretary of State debate  
2 transcripts and House documents as required by law.

3           (10) To attend every session of the House; record the  
4 roll; and read all bills, resolutions, and other papers as  
5 directed by the Speaker. Bills shall be read by title only.

6           (11) To supervise the Assistant Clerk, the Doorkeeper,  
7 pages, messengers, committee clerks, and other employees  
8 of his or her office.

9           (12) To establish the format for all documents, forms,  
10 and committee records and tapes prepared by committee  
11 clerks.

12           (13) Subject to approval by the Speaker, to establish  
13 standards of decorum and other standards regarding written  
14 statements filed under Rule 53.

15           (14) To serve as the Speaker's authorized designee for  
16 purposes of the Freedom of Information Act. The Clerk shall  
17 provide copies of all requests for information under the  
18 Freedom of Information Act to the member subject to the  
19 request, as well as any responses, notifications, or public  
20 records included with responses and notifications.

21           (14.5) At the request of any member, to place a table  
22 in the House chamber, located near the front of the lower  
23 podium, for the display of personal items, such as awards,  
24 commendations, and pictures, related to a member of the  
25 armed services, law enforcement officer, firefighter, or  
26 other first responder who is being honored with a

1       resolution for his or her service and loss of life while  
2       serving the nation or community in an official capacity.  
3       The table shall remain in that location until the  
4       conclusion of the legislative day.

5               (15) To perform other duties assigned by the Speaker.

6               (c) The Clerk and those under the supervision of the Clerk,  
7       including the Assistant Clerk, committee clerks, and other  
8       employees, may accept a bill, amendment, conference committee  
9       report, amendatory veto acceptance motion, or resolution for  
10       filing only if (i) it is a document entered into the General  
11       Assembly's computer system, at the direction of or with the  
12       approval of a member, by the Legislative Reference Bureau, the  
13       House or the Senate Democratic staff, the House or the Senate  
14       Republican staff, or House or Senate Enrolling and Engrossing  
15       or, with respect to appropriation documents only, entered into  
16       the General Assembly's computer system by the Governor's Office  
17       of Management and Budget, (ii) it bears a bar coded document  
18       number of the drafting entity that is compatible with the  
19       computer system used by the House, and (iii) the bar coded  
20       document number does not duplicate one on another document that  
21       has already been filed in the House or the Senate.

22       (Source: H.R. 45, 96th G.A.)