



## 100TH GENERAL ASSEMBLY

### State of Illinois

2017 and 2018

HB2383

by Rep. Randy E. Frese

#### SYNOPSIS AS INTRODUCED:

20 ILCS 1705/15.4

Amends the Mental Health and Developmental Disabilities Administrative Act. Provides that the provision requiring the Department of Human Services to develop a training program for authorized direct care staff to administer medications under the supervision and monitoring of a registered professional nurse applies to (i) all residential (rather than all programs) for persons with a developmental disability in settings of 16 persons or fewer that are funded or licensed by the Department of Human Services and that distribute or administer medications, and (ii) all day programs certified to serve persons with developmental disabilities by the Department of Human Services. Provides that the training program for authorized direct care staff shall include educational and oversight components for staff who work in day programs that are similar to those for staff who work in residential programs. Effective January 1, 2018.

LRB100 00361 RLC 10365 b

1 AN ACT concerning State government.

2 **Be it enacted by the People of the State of Illinois,**  
3 **represented in the General Assembly:**

4 Section 5. The Mental Health and Developmental  
5 Disabilities Administrative Act is amended by changing Section  
6 15.4 as follows:

7 (20 ILCS 1705/15.4)

8 Sec. 15.4. Authorization for nursing delegation to permit  
9 direct care staff to administer medications.

10 (a) This Section applies to (i) all residential programs  
11 for persons with a developmental disability in settings of 16  
12 persons or fewer that are funded or licensed by the Department  
13 of Human Services and that distribute or administer  
14 medications, ~~and~~ (ii) all intermediate care facilities for  
15 persons with developmental disabilities with 16 beds or fewer  
16 that are licensed by the Department of Public Health, and (iii)  
17 all day programs certified to serve persons with developmental  
18 disabilities by the Department of Human Services. The  
19 Department of Human Services shall develop a training program  
20 for authorized direct care staff to administer medications  
21 under the supervision and monitoring of a registered  
22 professional nurse. The training program for authorized direct  
23 care staff shall include educational and oversight components

1 for staff who work in day programs that are similar to those  
2 for staff who work in residential programs. This training  
3 program shall be developed in consultation with professional  
4 associations representing (i) physicians licensed to practice  
5 medicine in all its branches, (ii) registered professional  
6 nurses, and (iii) pharmacists.

7 (b) For the purposes of this Section:

8 "Authorized direct care staff" means non-licensed persons  
9 who have successfully completed a medication administration  
10 training program approved by the Department of Human Services  
11 and conducted by a nurse-trainer. This authorization is  
12 specific to an individual receiving service in a specific  
13 agency and does not transfer to another agency.

14 "Medications" means oral and topical medications, insulin  
15 in an injectable form, oxygen, epinephrine auto-injectors, and  
16 vaginal and rectal creams and suppositories. "Oral" includes  
17 inhalants and medications administered through enteral tubes,  
18 utilizing aseptic technique. "Topical" includes eye, ear, and  
19 nasal medications. Any controlled substances must be packaged  
20 specifically for an identified individual.

21 "Insulin in an injectable form" means a subcutaneous  
22 injection via an insulin pen pre-filled by the manufacturer.  
23 Authorized direct care staff may administer insulin, as ordered  
24 by a physician, advanced practice nurse, or physician  
25 assistant, if: (i) the staff has successfully completed a  
26 Department-approved advanced training program specific to

1 insulin administration developed in consultation with  
2 professional associations listed in subsection (a) of this  
3 Section, and (ii) the staff consults with the registered nurse,  
4 prior to administration, of any insulin dose that is determined  
5 based on a blood glucose test result. The authorized direct  
6 care staff shall not: (i) calculate the insulin dosage needed  
7 when the dose is dependent upon a blood glucose test result, or  
8 (ii) administer insulin to individuals who require blood  
9 glucose monitoring greater than 3 times daily, unless directed  
10 to do so by the registered nurse.

11 "Nurse-trainer training program" means a standardized,  
12 competency-based medication administration train-the-trainer  
13 program provided by the Department of Human Services and  
14 conducted by a Department of Human Services master  
15 nurse-trainer for the purpose of training nurse-trainers to  
16 train persons employed or under contract to provide direct care  
17 or treatment to individuals receiving services to administer  
18 medications and provide self-administration of medication  
19 training to individuals under the supervision and monitoring of  
20 the nurse-trainer. The program incorporates adult learning  
21 styles, teaching strategies, classroom management, and a  
22 curriculum overview, including the ethical and legal aspects of  
23 supervising those administering medications.

24 "Self-administration of medications" means an individual  
25 administers his or her own medications. To be considered  
26 capable to self-administer their own medication, individuals

1 must, at a minimum, be able to identify their medication by  
2 size, shape, or color, know when they should take the  
3 medication, and know the amount of medication to be taken each  
4 time.

5 "Training program" means a standardized medication  
6 administration training program approved by the Department of  
7 Human Services and conducted by a registered professional nurse  
8 for the purpose of training persons employed or under contract  
9 to provide direct care or treatment to individuals receiving  
10 services to administer medications and provide  
11 self-administration of medication training to individuals  
12 under the delegation and supervision of a nurse-trainer. The  
13 program incorporates adult learning styles, teaching  
14 strategies, classroom management, curriculum overview,  
15 including ethical-legal aspects, and standardized  
16 competency-based evaluations on administration of medications  
17 and self-administration of medication training programs.

18 (c) Training and authorization of non-licensed direct care  
19 staff by nurse-trainers must meet the requirements of this  
20 subsection.

21 (1) Prior to training non-licensed direct care staff to  
22 administer medication, the nurse-trainer shall perform the  
23 following for each individual to whom medication will be  
24 administered by non-licensed direct care staff:

25 (A) An assessment of the individual's health  
26 history and physical and mental status.

1 (B) An evaluation of the medications prescribed.

2 (2) Non-licensed authorized direct care staff shall  
3 meet the following criteria:

4 (A) Be 18 years of age or older.

5 (B) Have completed high school or have a high  
6 school equivalency certificate.

7 (C) Have demonstrated functional literacy.

8 (D) Have satisfactorily completed the Health and  
9 Safety component of a Department of Human Services  
10 authorized direct care staff training program.

11 (E) Have successfully completed the training  
12 program, pass the written portion of the comprehensive  
13 exam, and score 100% on the competency-based  
14 assessment specific to the individual and his or her  
15 medications.

16 (F) Have received additional competency-based  
17 assessment by the nurse-trainer as deemed necessary by  
18 the nurse-trainer whenever a change of medication  
19 occurs or a new individual that requires medication  
20 administration enters the program.

21 (3) Authorized direct care staff shall be re-evaluated  
22 by a nurse-trainer at least annually or more frequently at  
23 the discretion of the registered professional nurse. Any  
24 necessary retraining shall be to the extent that is  
25 necessary to ensure competency of the authorized direct  
26 care staff to administer medication.

1           (4) Authorization of direct care staff to administer  
2 medication shall be revoked if, in the opinion of the  
3 registered professional nurse, the authorized direct care  
4 staff is no longer competent to administer medication.

5           (5) The registered professional nurse shall assess an  
6 individual's health status at least annually or more  
7 frequently at the discretion of the registered  
8 professional nurse.

9           (d) Medication self-administration shall meet the  
10 following requirements:

11           (1) As part of the normalization process, in order for  
12 each individual to attain the highest possible level of  
13 independent functioning, all individuals shall be  
14 permitted to participate in their total health care  
15 program. This program shall include, but not be limited to,  
16 individual training in preventive health and  
17 self-medication procedures.

18           (A) Every program shall adopt written policies and  
19 procedures for assisting individuals in obtaining  
20 preventative health and self-medication skills in  
21 consultation with a registered professional nurse,  
22 advanced practice nurse, physician assistant, or  
23 physician licensed to practice medicine in all its  
24 branches.

25           (B) Individuals shall be evaluated to determine  
26 their ability to self-medicate by the nurse-trainer

1 through the use of the Department's required,  
2 standardized screening and assessment instruments.

3 (C) When the results of the screening and  
4 assessment indicate an individual not to be capable to  
5 self-administer his or her own medications, programs  
6 shall be developed in consultation with the Community  
7 Support Team or Interdisciplinary Team to provide  
8 individuals with self-medication administration.

9 (2) Each individual shall be presumed to be competent  
10 to self-administer medications if:

11 (A) authorized by an order of a physician licensed  
12 to practice medicine in all its branches, an advanced  
13 practice nurse, or a physician assistant; and

14 (B) approved to self-administer medication by the  
15 individual's Community Support Team or  
16 Interdisciplinary Team, which includes a registered  
17 professional nurse or an advanced practice nurse.

18 (e) Quality Assurance.

19 (1) A registered professional nurse, advanced practice  
20 nurse, licensed practical nurse, physician licensed to  
21 practice medicine in all its branches, physician  
22 assistant, or pharmacist shall review the following for all  
23 individuals:

24 (A) Medication orders.

25 (B) Medication labels, including medications  
26 listed on the medication administration record for



1 persons who are not self-medicating to ensure the  
2 labels match the orders issued by the physician  
3 licensed to practice medicine in all its branches,  
4 advanced practice nurse, or physician assistant.

5 (C) Medication administration records for persons  
6 who are not self-medicating to ensure that the records  
7 are completed appropriately for:

8 (i) medication administered as prescribed;

9 (ii) refusal by the individual; and

10 (iii) full signatures provided for all  
11 initials used.

12 (2) Reviews shall occur at least quarterly, but may be  
13 done more frequently at the discretion of the registered  
14 professional nurse or advanced practice nurse.

15 (3) A quality assurance review of medication errors and  
16 data collection for the purpose of monitoring and  
17 recommending corrective action shall be conducted within 7  
18 days and included in the required annual review.

19 (f) Programs using authorized direct care staff to  
20 administer medications are responsible for documenting and  
21 maintaining records on the training that is completed.

22 (g) The absence of this training program constitutes a  
23 threat to the public interest, safety, and welfare and  
24 necessitates emergency rulemaking by the Departments of Human  
25 Services and Public Health under Section 5-45 of the Illinois  
26 Administrative Procedure Act.

1           (h) Direct care staff who fail to qualify for delegated  
2 authority to administer medications pursuant to the provisions  
3 of this Section shall be given additional education and testing  
4 to meet criteria for delegation authority to administer  
5 medications. Any direct care staff person who fails to qualify  
6 as an authorized direct care staff after initial training and  
7 testing must within 3 months be given another opportunity for  
8 retraining and retesting. A direct care staff person who fails  
9 to meet criteria for delegated authority to administer  
10 medication, including, but not limited to, failure of the  
11 written test on 2 occasions shall be given consideration for  
12 shift transfer or reassignment, if possible. No employee shall  
13 be terminated for failure to qualify during the 3-month time  
14 period following initial testing. Refusal to complete training  
15 and testing required by this Section may be grounds for  
16 immediate dismissal.

17           (i) No authorized direct care staff person delegated to  
18 administer medication shall be subject to suspension or  
19 discharge for errors resulting from the staff person's acts or  
20 omissions when performing the functions unless the staff  
21 person's actions or omissions constitute willful and wanton  
22 conduct. Nothing in this subsection is intended to supersede  
23 paragraph (4) of subsection (c).

24           (j) A registered professional nurse, advanced practice  
25 nurse, physician licensed to practice medicine in all its  
26 branches, or physician assistant shall be on duty or on call at

1 all times in any program covered by this Section.

2 (k) The employer shall be responsible for maintaining  
3 liability insurance for any program covered by this Section.

4 (l) Any direct care staff person who qualifies as  
5 authorized direct care staff pursuant to this Section shall be  
6 granted consideration for a one-time additional salary  
7 differential. The Department shall determine and provide the  
8 necessary funding for the differential in the base. This  
9 subsection (l) is inoperative on and after June 30, 2000.

10 (Source: P.A. 98-718, eff. 1-1-15; 98-901, eff. 8-15-14; 99-78,  
11 eff. 7-20-15; 99-143, eff. 7-27-15; 99-581, eff. 1-1-17.)

12 Section 99. Effective date. This Act takes effect January  
13 1, 2018.