



Police Department
John L. Lieb, Chief of Police
Jeffrey G. Parsons, Deputy Chief of Police
Ray Lanz, Deputy Chief of Police

656 Lake Avenue
Woodstock, Illinois 60098
phone 815.338.6787
fax 815.334.2275
policedept@woodstockil.gov
www.woodstockil.gov

Please see below for answer to the various questions regarding Body Worn Cameras and In-Car Cameras:

In summary, the reporting requirements for in-car cameras are:

Each law enforcement agency receiving a grant for in-car video cameras under Section 10 of this Act must provide an annual report to the Board, the Governor, and the General Assembly on or before May 1 of the year following the receipt of the grant and by each May 1 thereafter during the period of the grant. The report shall include the following:

- (1) the number of cameras received by the law enforcement agency; **(11)***
- (2) the number of cameras actually installed in law enforcement agency vehicles; **(11)***
- (3) a brief description of the review process used by supervisors within the law enforcement agency; **(During use of Force, citizen complaint review/investigation, and for officer training and evaluation purposes.)***
- (4) a list of any criminal, traffic, ordinance, and civil cases in which in-car video recordings were used, including party names, case numbers, offenses charged, and disposition of the matter. Proceedings to which this paragraph (4) applies include, but are not limited to, court proceedings, coroner's inquests, grand jury proceedings, and plea bargains; and **(See attached)***
- (5) any other information relevant to the administration of the program. **(N/A)***

For officer worn body cameras:

Each law enforcement agency receiving a grant for officer-worn body cameras under Section 10 of this Act must provide an annual report to the Board, the Governor, and the General Assembly on or before May 1 of the year following the receipt of the grant and by each May 1 thereafter during the period of the grant. The report shall include:

- (1) a brief overview of the makeup of the agency, including the number of officers utilizing officer-worn body cameras; **(39 Sworn personnel and one Community Service Officer.)***
- (2) the number of officer-worn body cameras utilized by the law enforcement agency; **(40)***



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(3) any technical issues with the equipment and how those issues were remedied; **(None Noted)**

(4) a brief description of the review process used by supervisors within the law enforcement agency; **(During use of Force, citizen complaint review/investigation, and for officer training and evaluation purposes.)**

(5) for each recording used in prosecutions of conservation, criminal, or traffic offenses or municipal ordinance violations: **(See attached Form for (A) and (B) answers.)**

(A) the time, date, and location of the incident; and

(B) the offenses charged and the date charges were filed;

(6) for a recording used in a civil proceeding or internal affairs investigation: **(We had none in 2019 – No response for questions)**

(A) the number of pending civil proceedings and internal investigations;

(B) in resolved civil proceedings and pending investigations:

(i) the nature of the complaint or allegations;

(ii) the disposition, if known; and

(iii) the date, time and location of the incident; and

(7) any other information relevant to the administration of the program.

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