

Kansas Police Department received two cameras on the ILETSB camera grant. These are dash cameras. One unit was installed into each of the two vehicles operated by the department.

The process for review is as follows;

- (1) at the end of each shift, the officer operating the camera will power down the unit.
- (2) The Chief of Police, or Captain, will remove the sd card from the camera unit.
- (3) The Chief of Police will review the sd card for any captured audio/video recordings and transfer the digital media to on site storage.
- (4) The formatted sd card will be returned to the officer for use at the next assigned duty shift.

None of the recorded media has been utilized in any court proceeding

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