



Urbana Police Department

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To: ILETSB
CC: Chief Richard Surles
Deputy Chief Matthew Bain
From: Lieutenant Cory Koker
Date: May 2nd, 2023
Subject: 2022 In-Squad and Body-Camera Report

This report fulfills the Illinois Body-Worn Camera Act reporting requirements, and the Illinois Law Enforcement Training and Standards Board grant acceptance rules.

Department Overview, Number of Cameras, Installation, and Utilization

The Urbana Police Department 2022 authorized strength was fifty- nine (59) officers.

The Department previously purchased sixty (60) WatchGuard VISTA Wi-Fi body-worn cameras and fourteen (14) WatchGuard 4RE In-Squad Camera systems. The department provides a VISTA camera to every officer that it employees. During the 2019 up fitting of new squad cars, the Department installed thirteen (13) 4RE systems and held back one (1) 4RE as a spare. The department still utilizes and maintains this equipment to date.

UPD policy requires officers to utilize the cameras when in uniform while conducting law enforcement activity. At the beginning of a shift, officers synchronize the VISTA to the squad's 4RE system. This synchronization provides a 4RE and VISTA file every time the officer activates either system. The Department allows access to the recordings via a secured network connection to the Champaign County State's Attorney Office.

Audit-Review Process

An officer's monitoring sergeant reviews at least one randomly selected file a month. Urbana Police command staff may periodically review records. Sergeants and command review the records to

- Ensure officer compliance to policy
- Identify training needs
- Recognize exemplary officer performance
- Complete citizen complaint investigations
- Fulfill FOIA requests

Technical issues

- A few minor LED screen malfunctions occurred with the 4RE system; however, it did not affect performance or operational status.
- Several Vista cameras began to fail due to battery issues, while several also stopped working due to software/firmware issues. Officers were able to use spare cameras until replacement cameras arrived after procured by the department.

Incidents - Criminal

Please see attached excel spreadsheet - [2022 ILETSB Camera Report Data Final.](#)